

# Sample Documents

Rufilo

HO Address: Tirupati CHS LTD, Shop No 3, Plot-21, Sec-22,  
Khandeshwar Kamothe, Navi Mumbai, Raigad, Maharashtra 410209

**EMPLOYEE / VENDOR / CONTRACTOR**

Pass Holder Name:  
Damini K. Dhanavade.

On Duty for:  
\_\_\_\_\_

Vehicle No.:  
\_\_\_\_\_

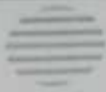
Blood Group: A<sup>+</sup>

Mobile No.: 7796492743





\_\_\_\_\_  
Authorised Signatory



## GA DIGITAL WEB WORD PVT. LTD.

No. 1, Mangabind Enclave, Vikas Mark Extn., Delhi-110092  
Phone : 011-22373618, 011-43062371, 0120-4156899, 0120-4125729  
E-mail : garima1200@hotmail.com

### Appointment Letter

Date:- 26th Sept 2022

To,

**Kajal T. Pawar**

Koparkhairane, Navi Mumbai

Sub:- Appointment letter

Dear **Kajal T. Pawar**

Welcome to GA Digital Web Word Pvt. Ltd.

GA Digital Web Word Pvt. Ltd is in the business of manpower supply to private Corporate Institutions/ Bodies and Business Houses having its registered office in Delhi, (hereinafter referred to as Company).

We are pleased to appoint you as " Data Entry Operator " at our Client Office Site -"UTI Infrastructure Technology and Services Limited – Belapur Office" having its registered office at "Plot No.3, Sec - 11, CBD Belapur, Navi Mumbai, 400614"(hereinafter referred to as UTIITSL) on Contract basis on the following terms and conditions.

1. Your Contract will be for the period from your date of joining till **30.09.2023** not withstanding this, in the event of the project / work for which you are being employed comes to an end before the aforementioned period, this contract shall be co-terminus with the aforementioned project work. You will be required to work in the desired area for all days in a month excluding holidays observed/ declared by the Company from time to time. You are therefore advised to report at the above address along with your original documents for verification and complete the joining formalities
2. You are appointed by the Company on a contractual basis and you shall act as an Agent of the recruiting Company. You will in no way entitled to claim any Employer-Employee relationship with UTIITSL, client of the company. Similarly, you will not be entitled to claim any loss, damages, compensation, demand etc. against UTIITSL and/or its Affiliates.
3. Statutory deductions such as provident fund and ESIC shall be deducted from your gross salary as per the provisions of Provident Fund and Miscellaneous Provisions Act and the ESIC Act as

Regional Offices : Mumbai, Chennai, Calcutta, Hyderabad, Bhopal, Bhubneswar, Patna, Indra Puram (U.P.)

Mahamulka's

**DIPAK PAWAR COLLEGE OF SCIENCE, KUDAL**

**IDENTY CARD**



**Miss. Aishwarya Shubham Mahamulka**

**Designation :- Teacher**

**Contact :- 7558743657**

**Address :- A/P-Bhivadi, Tal-Jawali,  
Dist-Satara. 415514**

Principal Sign.

*Aishwarya*  
Signature

Add:- A/P-Kudal, Tal-Jawali, Dist-Satara, Pin-415514

मेरूळिंग शिक्षण संस्था, दरेखुर्द  
कला, वाणिज्य व विज्ञान महाविद्यालय, मेढा  
ता. जावली, जि. सातारा

अध्यक्ष  
श्री. सुधीर साहेबराव पवार

संस्थापक  
श्री. साहेबराव आवाजी पवार

संदर्भ क्र. MRS/ACAS/MCUH/180/2022-2

दिनांक : 05/02/22

**TEACHING EXPERIENCE CERTIFICATE**

Certified that Mr./Miss/Mrs/ Agalave Ashwarya vittal  
Resident of village/town Bibhari Thesil Jooli  
Distt. Satara having qualification B.Sc.  
Has been working in this College since Sept. 2013 as a Demonstrator/  
TGT/PGT Teacher till Oct 2021  
He/She has 1 year years 06 months of teaching experience.  
During his/her service in this college, his /her work and conduct  
remained good.  
We wish for his/her bright future.

Date :- 05/02/2022.

Sadhvi  
श्री. प्राचार्य  
कला वाणिज्य व विज्ञान महाविद्यालय  
मेढा (जबळवाडी), ता. जावली, जि. सातारा  
Principal

8:31

VoLTE 4G 77



## Offer Letter



Date 27 February 2023

Alfiya Jafar Pathan

Mumbai-Airoli

Mumbai-Airoli-00000

### Sub: Employment Letter

Dear Alfiya Jafar,

With reference to your application and subsequent interactions we are pleased to offer you an Employment as **Tele Caller** in the **Collections** with **CONNEQT Business Solutions Limited** (The Company) with effect from **27 February 2023** on the following terms and conditions.

You will be paid an Annual Gross Salary of INR. **223368.00** In addition to the above, you will be covered under PF, ESI, Bonus, Gratuity etc., if applicable as per law. Based on the present applicability your annual CTC would be Rs **255600.0** This may undergo change in view of the changes in the laws. Detailed break-up of the monthly and annual CTC is annexed to this letter as annexure A

Please note that the information pertaining to remuneration and benefits payable to you is **CONFIDENTIAL** and should not be shared with anyone other than the authorized representative(s) of the Company.

The above mentioned offer shall be valid if you join us on **27 February 2023**. Should you have any further queries, please feel free to contact our Recruitment Team.

You will initially be posted at our **Mumbai-Airoli** Office. The Company may transfer your services to any of the existing office (s)/ department(s) / division(s) / Section(s) / establishment(s) of the Company including any of its subsidiaries / holding / associate company or that may come into existence in the future in India or abroad. Your transfer shall be governed by the Company's Transfer Policy and Regulations, as may be in force from time to time.

You will be working on flexible timings as may be decided by the Company.

Your joining shall be subject to submission of copies of testimonials (originals to be presented):

1. Academic qualification certificates (Matriculation onwards) including proof of date of birth and professional proficiency certificates, where applicable
2. Experience certificate(s), Relieving letter/ Clearance certificate, from your previous employer(s), as applicable. (Relieving letter is a must)
3. PAN Card and Aadhar Card
4. Cancelled Cheque



**SITEC LABS LIMITED**  
(Formerly known as Sitec Labs Private Limited)  
Plot No. Gen 40, TTC Industrial Area, MIDC,  
Behind Millennium Business Park,  
Near Nelco Bus Stop, Mahape,  
Navi Mumbai - 400 710.  
Phone : (022) 2778 6200 • Fax : (022) 2778 6241



November 30, 2021

Mr. Akshay Nikam  
F- Type Society, F-24 Room No. -102  
Gharonda Sector - 9, Ghansoli  
Navi Mumbai - 400 701

Dear Mr. Akshay,

With reference to your application and the subsequent interviews you had with us, we are pleased to inform you that you are selected as a **'Management Staff'** in **Analytical Research Department** at Mahape.

The resignation acceptance letter from your organization should be produced within 5 working days of acceptance of offer letter or else the offer will be considered nullified and void.

You are requested to join us latest by **02/02/2022**. In the meantime, we shall appreciate your sending us the following documents.

- Four copies of your recent identity card size colour photographs.
- Photocopy (**attested**) of your school/college certificates showing your date of birth.
- Relieving and Experience Letter of your Current & Previous company
- Photocopies (**attested**) of testimonials including those pertaining to educational qualifications.
- A photocopy of your Permanent Account Number (PAN Card).
- A photocopy of your Aadhar Card & E- Aadhar Card (Both are Compulsory)
- PF - UAN Number of your Current Company (If Applicable)
- If you are having existing PF - UAN Number, then please ensure that your KYC is completed & verified on EPF website.
- Please link your Adhar to your PAN on Income Tax website. (Please Ignore if you have already linked)

A formal letter of appointment will be issued to you at the time of joining.  
With best wishes,

Yours sincerely,  
For **Sitec Labs Limited**

  
**Amit Jadhav**  
Human Resource



Registered Office : Plot No.: Gen 40, TTC Industrial Area, MIDC, Behind Millennium Business Park,  
Near Nelco Bus Stop, Mahape, Navi Mumbai - 400 710.  
Phone : (022) 2778 6200 • Fax : (022) 2778 6241 • Email : support@siteclabs.com • Website : www.siteclabs.com  
GST No : 27AABCD2739B1Z2 • CIN : U74999MH2000PLC129210



# JOIN INDIAN NAVY

Directorate of Manpower  
Planning & Recruitment  
C WING  
HQ-MoD(Navy)  
Sena Bhawan,  
New Delhi 110011

22 Jun 18

## CALL LETTER FOR FINAL MEDICAL EXAMINATION FOR ENROLMENT IN THE INDIAN NAVY

Dear **GANESH Suresh Shelar**

1. This is to inform you that you have been provisionally selected for recruitment in the Indian Navy for **SSR** August, 2018 batch. Your enrolment will be subject to your clearing the final medical examination and various tests (Screening, Entry Behavior test etc) being conducted for the particular entry as applicable, on arrival at INS Chilka.
2. You are to report to the Recruiting Office, INS Chilka on **16/08/18 07:00 hrs.**
3. You have been appointed against your registration number **G2903778NL.**
4. Your present selection will stand cancelled and you will have no claim for enrolment in the Indian Navy, on any of the following grounds:
  - (a) If you are found medically unfit.
  - (b) In case you fail to report on the date and time mentioned at Para 2 of this letter.
  - (c) Failure to bring with you the documents/ items mentioned in the joining instructions.
  - (d) Particulars not matching with the information provided in the Original Documents.
  - (e) Failure to bring original NCC Certificate by candidate who have applied as NCC Certificate holder.
5. Your basic training at INS Chilka will cover the following:
  - (a) Academic and service subjects.
  - (b) Sports Activities.
  - (c) Outdoor training such as Parade Training, Sailing, Boat Pulling, Swimming, CrossCountry, Trekking, Firing etc.
  - (d) Service oriented activities including maintenance of equipment, living spaces, training areas etc.
6. You are liable to be discharged from the Indian Navy in case your achievement in the activities mentioned at Para 4 at INS Chilka is unsatisfactory.
7. Post enrolment during the period of training and thereafter, if certain diseases/ ailments are detected which was not detected during preliminary and final medical, you will be invalided from the service through a Medical Board as per current orders.
8. During your training period and thereafter, you will be entitled to full pay and allowances, free uniforms, food and accommodation. On completion of training you will be entitled to the laid down services and benefits as provided for, in the regulations. Your service conditions will be governed by current orders.





**KAILASH SPRAY & BHATTI**

S. No.172, Sai Mauli Bldg., Plot No  
Rupeenagar, Talawade, Pune 411 C

NAME *Akshay Shelar*

ESI No. *Joining - 30/7/19*

Location *Godrej Interior*

Authorised Sign. *Chavan S. P*

*85084*





MUMBAI  
मुंबई



POLICE  
पोलीस

IDENTITY CARD



**Priti Ramesh Khamkar**  
Women Police Constable / 17 - 1433

19-12-2019  
ISSUED ON

  
Jt. Commissioner of Police (Admin.)  
Mumbai

## APPOINTMENT LETTER

05<sup>th</sup> Jun 2019

**Vidya Shedge**  
House no 2703, KKR Road  
Near Vitthal Mandir  
Turbhe Store, Navi Mumbai- 400705.

Dear Vidya,

Further to our discussions we are pleased to offer you the role of **Customer Support Executive (DTH)**. The detailed terms and conditions of your offer have been set out in Annexure I and II and are enclosed herewith.

Please take the time to read and understand the offer details. Should you have any queries on the terms please contact your Talent Acquisition representative.

You are requested to report for duties in our office on or before **5-Jun-19**, at 10:00 a.m. If you do not join by this date then this offer would automatically stand withdrawn, unless the date of joining is revised and is communicated to you in writing.

**Vidya Shedge** we look forward to you joining VK Venture for a mutually rewarding association.

Yours sincerely,

  
  
Human Resources

Encl:

1. Offer Details
2. Annexure I and II.



CENTRAL INDUSTRIAL SECURITY FORCE  
(Ministry of Home Affairs)

CISF UNIT ONGC MUMBAI  
CISF UNIT ONGC MUMBAI  
BUILDING NO. 12, NEW POLICE LINE  
MAHIM (WEST)  
MAHARASHTRA-400016

E-32023/CISF/ONGC(M)/RECTT/CT(GD)-2018/2021- 985

Dated:13-05-2021

To,

No. 7204707577  
KENJALE RUKMINI JAGANNATH  
D/o JAGANNATH NARAYAN KENJALE  
Vill- KENJAL, PO- MORAWALE, Teh-  
JAWALI, Distt- Satara, State-  
MAHARASHTRA, PIN- 415022.

Subject: RECRUITMENT OF CONSTABLE/GD IN CENTRAL INDUSTRIAL SECURITY FORCE :  
OFFER OF APPOINTMENT

Reference your selection to the post of Constable/GD in Central Industrial Security Force.

2. You have been provisionally selected for **appointment** as Constable/GD in CISF on the following terms and conditions:-

- i. You will draw the pay in the Pay Matrix Level-3, Rs.21700-69100.
- ii. Your appointment will be subject to the conditions given in the Agreement Form, which will be required to be filled at the time of reporting at

**RTC ARAKKONAM**  
**CENTRAL INDUSTRIAL SECURITY FORCE, REGIONAL**  
**TRAINING CENTER ARAKKONAM, TAMIL NADU**  
Nearest Airport:- CHENNAI  
Nearest railway station:- ARAKKONAM  
Nearest bus Depot:- ARAKKONAM

- iii. You will be on probation for a period of two years.
- iv. The Appointing Authority may discharge you from service at any time during the period of probation, if in their opinion, your work or conduct during this period is considered unsatisfactory, or shows that you are not fit for permanent appointment.
- v. You will be considered for confirmation in service on your successful completion of probation and if you are found fit in every respect for confirmation.
- vi. It should be understood that your appointment is subject to any change in the Recruitment Rules framed from time to time and that you will have no claim for compensation in consequence of any such change. Further you will be subjected to the provisions of Central Industrial Security Force Act, 1968 (50 of 1968) and Central Industrial Security Force Rules, 2001 as amended from time to time.
- vii. You are liable for transfer to any station in the Union of India.
- viii. You are liable to be employed at any place within or outside India.
- ix. You are liable to serve in NSG, SPG or any other Force of the Country in the broader interest of National

# Dhanwantari Distributors Pvt.Ltd



Heart Line Behind Sanjeevan ICU, Sadar Bazar  
Satara - 415002 M.S.India.

Website : <https://dhanwantari.com>

## Dhanwantari Organic Agreeculture & Fertilizer Consultant



**IP48841519**

**PRATIK VILAS BHISE**

**8999138450**

Blood Group : N.A





**Crystal Medicines Pvt. Ltd.**  
**Pharmaceutical**



**Bhagyashri V. Bhosale**  
**Pharma Staff**

DOB : 17-12-1998  
Add : Andheri East  
Mobile : 9326 616 822  
Aadhar : 6848 7827 4055  
Blood : N A

Issuing Authority

[www.crystalmedicines.in](http://www.crystalmedicines.in)

# QUALITY DENTAL LAB

MOB - 9321753166

MAIL. - QUALITYDENTALLAB04@GMAIL.COM

266, SEC- 4 KOPERKHAIRANE NEW  
MUMBAI



**NAME:** Varsha Namdev Shelar

**DESIGNATION:** Technician

**DOB:** 15 nov 1997

**MOB:** 7796869536



Employee Code : 55498  
Employee Name : Akanksha Ganpat Bhilare  
Grade : 05  
Designation : Medical Coder Trainee  
Department : Coding

**Salary Annexure:**

Sr. No.	Component	Per Month (INR)	Per Annum (INR)
<b>Section A</b>			
1	Basic	5,800	69,600
2	HRA	625	7,536
3	Advance Statutory Bonus	787	9,444
4	Special Allowance	3,645	43,740
<b>Section A - Total</b>		<b>10,860</b>	<b>1,30,320</b>
<b>Section B</b>			
5	Minimum Variable Incentive	-	-
6	Maximum Variable Incentive (Up to)	5,000	60,000
<b>Section B - Total</b>		<b>5,000</b>	<b>60,000</b>
<b>Min Earning Potential (Section A Total)</b>		<b>10,860</b>	<b>1,30,320</b>
<b>Max Earning potential (Total Section (A+B) )</b>		<b>15,860</b>	<b>1,90,320</b>
<b>Section C</b>			
<b>Retirals &amp; Non - Monetary Benefits</b>			
7	Employer's Provident Fund		13,601
8	Gratuity		3,346
9	Insurance		3,000
10	ESIC		4,235
<b>Section C - Total</b>			<b>24,182</b>
<b>Total (Section A+B+C)</b>			<b>2,14,502</b>

*on Gaurand*

The above compensation package is subject to Income Tax regulations and other laws applicable from time to time.  
Gratuity will be paid out to the employee as per the payment of Gratuity Act, 1972.  
GeBBS Reimbursement Flexi Plan applicable as per existing policy.  
GPA / GMC / GTL Insurance are prevalent as per policy.  
The Employee will be paid monthly / quarterly variable amount only if she remains in the service of the Company at the end of that period.



Date: 11.01.2021

To:  
**Miss. Akshada Ananda Shelar**  
Room no-102, Building no-769,  
Near Sarboba Hospital Sector-19,  
Koper khairanā, Navi Mumbai-400 705

Sub: Offer Letter for Employment

Dear Miss Akshada Ananda Shelar,

With reference to your application and subsequent interview with us, we are pleased to offer you the position of 'QC Chemist' in our organisation on the terms and conditions have been mutually agreed. You are required to join us on 11.01.2021 at Pratap Organics Pvt Ltd, MIDC Pawane, TTC Industrial Area, Thane Belapur Rd, Navi Mumbai-400 705.

This offer is subject to you being found medically fit after proper medical examination and reference verification. Your offer has been based on your discussion with director.

The compensation and benefits program applicable to your grade is enclosed for your reference. Please note your compensation is confidential matter between you and the company, and the company shall view any breach of confidentiality with utmost seriousness.

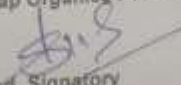
Your detailed appointment letter will be issued to you at the time of your joining. If this employment offer is acceptable to you, please sign a copy of this letter and return it to us.

We look forward to your arrival as an employee of our organization and are confident that you will play a key role in our company's expansion in manufacturing bulk drug intermediate.

On the date of your joining, you may please bring along the following:

- 01 Proof of age
- 02 Copies of Educational Certificates
- 03 Copies of Professional Certificates
- 04 Relieving letter from the previous employer
- 05 Last pay slip received from the previous employer
- 06 Passport Size photographs
- 07 Photocopy of your PAN card
- 08 An updated Curriculum Vitae with two references.

Yours truly,  
For Pratap Organics Pvt.Ltd.

  
Authorized Signatory





**THE PHARMACEUTICAL  
PRODUCTS OF INDIA LTD.**

Factory : Plot D - 312 / 313, TTC Area, MIDC, Turbhe Naka, NAVI MUMBAI - 400 705.  
TEL. : 2763 4048 / 49 / 50 FAX : 91-22-2763 2498  
E-mail : production@ppilindia.com

2<sup>nd</sup> May, 2019

To  
Mr. Manoj Vishwanath Dundle

### **LETTER OF APPOINTMENT**

This has reference to your application and the subsequent interview you had with us. We are pleased to inform you that you have been selected to join us for the post of **Production Chemist** with effect from 2<sup>nd</sup> May, 2019

Various other terms & conditions of your appointment are as follows:

- 1) You will be reporting to the Production Manager.
- 2) You shall be on probation for a period of 6 months from the date of your appointment.
- 3) After completion of the period of probation if your services are found satisfactory, you will be confirmed in writing and placed in the appropriate grade. If you don't hear anything from us in writing after the completion of the period of probation, it is deemed that your probation is extended.
- 4) During probation you can resign or be terminated without any notice on either side. After confirmation, it will be necessary for either side to give one month's notice or one month's salary in lieu of notice.
- 5) You will be liable to be transferred (either temporarily or permanently) to any Department/Division/Establishment or any subsidiary or associate concern of the company.
- 6) You shall not at any time, without the written consent of the company divulge or make public any of the trade secrets, accounts, transactions, information or dealings regarding the company, which you became aware of, whether directly or indirectly. In the event you do not comply with this, the company will be at liberty to terminate your services on disciplinary and integrity grounds without any notice or compensation whatsoever.



Name : Heena Mubarak Shaikh  
 Designation : Senior Process Executive

Employee No 9013748 PF No PYBOM003417700010355  
 Location Pune - SEZ UAN 101505560809  
 Personal Level 2 Bank A/C No 142801545239

Total Payable Work days India Overseas LOP Secondment  
 28.00 28.00 0.00 0.00 0.00

(Amount in ₹)

Earnings			Deductions		
Particulars	Current Period	Year to Date	Particulars	Current Period	Year to Date
Basic Salary	13,910.00	153,010.00	PF Contribution	1,801.00	19,811.00
Fixed Dearness Allowance	1,100.00	12,100.00	Professional Tax	300.00	2,300.00
House Rent Allowance	803.00	9,322.00	LWF Contribution	0.00	24.00
Medical Allowance	502.00	5,828.00	Soft Loan	3,750.00	22,500.00
Transport Allowance	201.00	2,325.00	Group Insurance Premium	130.00	1,430.00
Leave Travel Allowance	502.00	5,828.00	ESI Deductions	158.00	1,735.00
Shift Allowance	1,239.00	12,895.00			
Statutory Bonus	2,793.00	29,508.00			
Incentive	0.00	48,000.00			
Public Holiday Pay	0.00	639.00			
Misc Earning NT	0.00	25,820.00			
<b>Total</b>	<b>21,050.00</b>	<b>303,275.00</b>	<b>Total</b>	<b>6,139.00</b>	<b>47,800.00</b>
			<b>Net Pay for the month</b>	<b>14,911.00</b>	<b>256,114.00</b>

# KATDARE FOOD PRODUCTS PVT. LTD.

An ISO 22000 Certified Company



SPICES | CHUTNEYS | INSTANTS | PICKLES  
Favorite Choice of Choosy Ones.

Date: 01/05/2021

Ref No.:

Date:

To,  
Mr. Saish Sharad Gangawane.  
Plot No 142 Samata Park,  
Shahupuri satara.

## Subject : Confirmation Letter

Dear Mr. Saish

We have to congratulate you and have pleasure in informing you that the management has decided to confirm you as "**Officer - Sales**" in Supervisory & managerial cadre at Katdare Food Products Pvt.Ltd. w.e.f. **01<sup>st</sup> May 2021**, on the following terms & conditions as mutually agreed by & between us.

1. Your consolidated Monthly salary, Basic Salary, Dearness Allowances & other Benefits are given in detail in **Schedule 'A'** attached herein.
2. You are being Confirmed in Management cadre of Company and your duties are accordingly of Supervisory and Management nature. Hence irrespective of amount of pay you may be getting from time to time, you will not be covered by the different rules and laws that may be in force regarding the employment of a workman or labour.
3. You will be governed and bound by the rules and regulations of the Company as applicable to the employees of the company, as may be in force from time to time.
4. You will carry on the duties and responsibilities as assigned to you after confirming & shall perform the work of your post faithfully, diligently & whole heartedly. You will do or carry on such other duties as may be entrusted to you from time to time, by your superiors or by the company.
5. You will not disclose to any person, firm or company, any information that you acquire regarding the company's business affairs or any particulars thereof.
6. You will have to work in any of the departments or any Section / Location at any place to establish system, productivity & to give the results against key result areas assigned to you
7. The company reserves the right of termination of your services at any time during above period, if your work & progress is not found satisfactory but in case you



To,

Date: 28<sup>th</sup> April, 2022

Mr. Valmik Ombale,

**SUB: SALARY INCREMENT LETTER**

Dear Valmik,

***Congratulations!***

With reference to your employment, in recognition of your excellent performance, we are pleased to revise your annual CTC Structure as per Annexure -A w.e.f 1<sup>st</sup> May, 2022 with new condition of notice period during relieving process. All the deductions will be as per Statutory Law. Other conditions remain as per your Appointment Letter.

- 1. Notice Period:** The engagement of contract can be terminated by either party, by serving **60** days written notice period to the other party conveying its intention to do so. However, in case of being found or reported indulged in any misconduct, fraudulent activities or misappropriation of funds or any act of infidelity, your services shall be liable for termination forthwith without any notice period or salary in lieu thereof. Employee failing to serve notice period of 60 days would need to bear basic salary of a month in his /her full and final settlement.
- 2. Termination Policy:** Termination of this Agreement, for any reason or for no reason, upon (60 days) two month written notice. Upon termination this Agreement, Employee shall deliver to STCS all material supplied during its term, confidential information, as well as documents, reports, and other information and data provided by STCS to the Employee, fifteen days prior to settlement of Full & Final settlement.
- 3. End of contract Termination:** Resources working on Client project can be relieved of their duties in a single day notice if the customer or client close their business or not extend their contract with STCS.
- 4. Absconding from Services:** Resource not reporting to supervisor in continues of 3 days would be treated as absconding. Resource leaving his location in continues of 3 days without any written communication to supervisor can be terminated from the services.

We appreciate your hard work and hope that you will achieve your target and make a significant contribution to the success of our organization and emerge as an efficient **TEAM PLAYER**.

Looking forward to work with you.

With warm regards,

**For Shree Technocrat Communication Systems Pvt. Ltd.**



**Roy**  
Head – HR & Regulatory Compliance Service

---

**SHREE TECHNOCRAT COMMUNICATION SYSTEMS PVT. LTD.**

Headquarter: 207-209, Plot No.15 Pankaj Plaza, Local Shopping Complex, Kalkaji, New Delhi-110019, India  
+91 11 26412628, 46107346 | [info@stcsindia.com](mailto:info@stcsindia.com)

<https://www.stcsindia.com>



**Letter of Intent**

Date: 09 Jun 2022

Dear Kiran Shelar,

Subject: Letter of intent

With reference to the discussion you had with us, we are pleased to offer you an opportunity to attend our training program. You may note that the organization has allowed you to attend this training on understanding that you shall attend full training without any absenteeism and you shall make all efforts to qualify through the test as the company is incurring substantial cost towards the same.

You will undergo a training program. However the same will be extended as per the business requirement as per the client requirement). To know details about your post salary details, you may refer to attached annexure. Your date of joining is **28/05/2022**. You will be absorbed as a trainee customer service associate in our operations department and will undergo the probation of next six months. This period can be extended at the discretion of the management depending upon your work and conduct and at the end of the period of probation, if your work and conduct found to be satisfactory, your appointment will be confirmed in writing and you will be appointed as Customer Support Representative.

During your association with ICCS you will have to ensure daily login of minimum 8 hours to mark yourself present.

During your association with ICCS you will not indulge in any act which may tarnish organisation or its client repo in any way. You will not take any legal proceedings of any manner against ICCS or its clients. Also you will not use any social media plat form against ICCS or any of its client.

You are required to join us at the following address, Rupa Solitaire Office Unit 919 9th Floor, Sec-3, Plot A1, MBP, Mhape Ghansoli -400710.

Please signify your acceptance of offer by signing the duplicate copy of this letter in the space provided below and returning to us.

Welcoming you to our organization and wishing you a successful career with us.

Yours truly For ICCS Ltd

Authorized Signatory

**Insight Customer Call Solutions Ltd.**

Branch Office : Rupa Solitaire Office Unit 919 9th Floor, Sector 1, Plot A1, Next to Mastek, MBP, Mhape Ghansoli -400710  
 Regd. Office : B1/G6, Mohan Industrial Area, New Delhi, 110044  
 Tel: +91-11-49920000. Web : www.iccs-bpo.com

Compensation & Benefits Break-up Annexure 1		
<b>Phase -1 (Training Period )</b>		
<b>Particulars</b>	<b>Training Days</b>	<b>Payout</b>
Class Room Training + Certification +DJT	10	Rs.100/- per days
<b>Phase -2 (After certification)</b>		
<b>Particulars</b>	<b>Amount (Per Month)</b>	<b>Amount (Annual)</b>
Basic Salary	11500	1,38,000
House Rent Allowance	0	0
Special Allowance	0	0
<b>Total CTC Salary</b>	<b>11500</b>	<b>1,38,000</b>
<b>Total Take Home Salary</b>	<b>11500</b>	<b>1,38,000</b>
<b>Notes:</b>		
All figures are in Indian Rupees.		
The above compensation package will be subject to Income Tax regulations and other relevant laws applicable from time to time.		
Compensation figures are confidential in nature and should not be disclosed to anyone.		

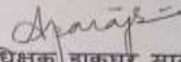


भारतीय डाक विभाग  
Department of Posts, India  
प्रवर अधीक्षक डाकघर सातारा मंडल का कार्यालय, सातारा 415001.  
Office of The Senior Superintendent of Post Offices Satara Division, Satara-415001.

**ORDER OF ENGAGEMENT**

Memo No: STRDN/BII/GDS/BPM/Reg-Eng/AMD/2021 dated at Satara the 09/04/2021.

1. Smt Aarati Maruti Dalavi daughter of Shri Maruti Tukaram Dalavi, whose date of Birth is 05/05/1998 and who belongs to UR category / selected against UR Category is hereby engaged as GDS BPM Varoshi BO in account with Medha SO on **REGULAR BASIS** with effect from dated 07/01/2019 in the TRCA Scale of 12000-29380 (i.e. slab-2, level-1 of BPM). He / She shall be paid such allowances as admissible from time to time.
2. Smt Aarati Maruti Dalavi daughter of Shri Maruti Tukaram Dalavi, should clearly understand that his / her engagement shall be governed by the Department of Posts, Gramin Dak Sevak (Conduct and Engagement) Rules, 2020 as amended from time to time.

  
प्रवर अधीक्षक डाकघर सातारा,  
Senior Superintendent of Post Offices,  
सातारा मंडल का कार्यालय सातारा 415001.  
Satara Division, Satara 415001.

Copy to:

1. The Sr. Postmaster Satara HO: 415001.
2. The ASP Satara West Sub Division, Satara: 415001.
3. The SPM Medha SO: 415012.
4. The BPM Varoshi BO, Medha SO: 415012.
5. Smt Aarati Maruti Dalavi, GDSBPM Varoshi BO, Medha SO.
6. PF of the Candidate.
7. OC/Spare.



# जय महाराष्ट्र

को. - अपि क्रेडिट सोसायटी लिमिटेड, मुंबई

Office : Shiv Bhuvan, No. 25, Gr. Floor,  
Office No. 1, 4th Kamathipura, Mumbai 8

Branch : 5/B, Sidhivinayak Chawl, Datta Pada Road,  
Rajendra Nagar, Birivali (E), Mumbai 66.



Emp ID : 022  
Emp Name : ROHIT RAMDAS  
            GHORPADE  
Date of Birth : 17/08/1993  
Designation : DAILY AGENT



**IDENTITY CARD**



NAME: Omble Telaswini  
Jay  
SCHOOL: Mahatma Gandhi  
Memorial High School  
ASSI. teacher  
pp. Building No. 60, Des  
Road, Marolli/W, S  
400 043  
GENDER: female BLOOD GR.: B+

**SPS**

SPSTATIONERY.COM



**OFFICE OF THE DIGP, GROUP CENTRE, C.R.P.F, TALEGAON, PUNE (MAH)-410507**

NO. RJI-1/2021-GC(P)-EC-V(CT/GD-201B)

Dated, the 15/02/2021

TO:

ROLL NO. 7203713756  
 NAME - DESHMUKH ANKITA ANKUSH  
 D/O-Ankush Laxman Deshmukh, At/Po-Bibhav, Tal-Jawali,  
 DISTT - Satara,  
 STATE -Maharashtra, PIN -415012  
 Mobile No.9657816592

**Subject - OFFER OF APPOINTMENT FOR THE POST OF CONSTABLE (GENERAL DUTY) IN CRPF.**

As a result of successfully qualifying written examination conducted by the Staff Selection Commission and completion of the recruitment process you have been allotted for enlistment in CRPF. Accordingly you are provisionally selected for appointment as Constable (General Duty) in CRPF. The post is purely temporary but likely to continue.

2. The Pay Scale of Constable (General Duty) as per 7<sup>th</sup> CPC lies in the pay matrix-3 and is Rs. 21,700/- as on date. In addition to this, you will be entitled to Dearness Allowance, Ration Money, Washing Allowance and other allowances as entitled to the Central Govt. employees from time to time and other allowances/benefits as admissible to the CRPF personnel.

3. The terms and conditions of appointment are as under:-

- (a) The post is combatized and purely temporary but likely to continue. On appointment to the said post, you will be on probation for a period of two years. On successful completion of the period of probation, you will be considered for confirmation. Your services are liable to be terminated at any time by the appointing authority without assigning any reasons, on one month's notice during the initial period of 02 years in accordance with the Central Civil Services (Temporary Service) Rules 1965.
- (b) The appointment carries with it the liability to serve anywhere in India or outside of India.
- (c) On joining this organization you will be governed under CRPF Act-1949 read with CRPF Rules-1955 and other recruitment rules notified / amended from time to time. This joining will be regulated from the date of your joining CRPF. You have to follow rules, orders and other instructions related to service conditions issued by the department from time to time.
- (d) On joining the post offered you must meet to the eligibility conditions and be suitable for the post in all respects under provision of the relevant recruitment rules.
- (e) On appointment to the said post you will have to undergo basic training of specific period. In case you sustain any injury during the period of basic training and you are declared as permanently incapacitated for service in CRPF, your service will be liable to be terminated at any time without notice. It will be dealt according to CCS (Temporary) Service Rules.
- (f) Your joining initially for the post of CT/GD is subject to fulfilling all eligibility conditions including medical fitness.
- (g) You will be entitled to pay and allowances/pension benefits under NCPS (New Contributory Pension Scheme) implemented vide GOI, Ministry of Finance, OM No. F.1(7)(2)/2003/TA/11 dated 07/01/2004. As of now you have to contribute an amount equal to minimum of 10% of your Basic Pay and DA per month towards this scheme.
- (h) In case you do not report by the stipulated date mentioned at Para -4 below, the offer of appointment made to you will be deemed to have lapsed automatically and no correspondence whatsoever on the subject will be entertained.
- (i) In case of OBC personnel the appointment is provisional and is subject to the community certificate being verified through the appropriate authority. If verification reveals that the claim of the candidate belonging to OBC or not belonging to the Creamy layer is false, the services shall be terminated forthwith without assigning any reason and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false OBC Certificate. Only valid OBC Certificate is required.
- (j) Detailed particular of next of kin with proof of their age/date of birth for filing various nomination forms/documents.
- (k) Detailed particulars of next of kin with proof of age/date of birth for filing various nomination forms/documents are required.

Continued at page No.2



**BUSINESS**

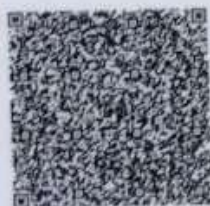


**Jyoti Vishvanath Dalvi**

Employee Code : 489

Blood Group : B+

A-Wing, Rupa Solitaire, Millennium Business Park  
Mahape, Navi Mumbai - 400 710



**Nikita Satyam Chikane**

**Emp Code : HF127979**

**Branch : MAHAPE**

**Emergency☎: 8928678304**

A handwritten signature in black ink, appearing to be "N. Satyam Chikane", written over a horizontal line.

Authorised Signatory



# A-1 FACILITY AND PROPERTY MANAGERS PRIVATE LIMITED

Regd. Office : Plot no AG-3, 3rd Floor, Cama Industrial Estate,  
Near HUB, Goregaon (East), Mumbai - 400 063.

## IDENTITY CARD

ID NO. : LTT/I.R.C/19636

Name : SWARNIL DHANAWADE

Father Name : GANPAT

Designation : H.K Sup

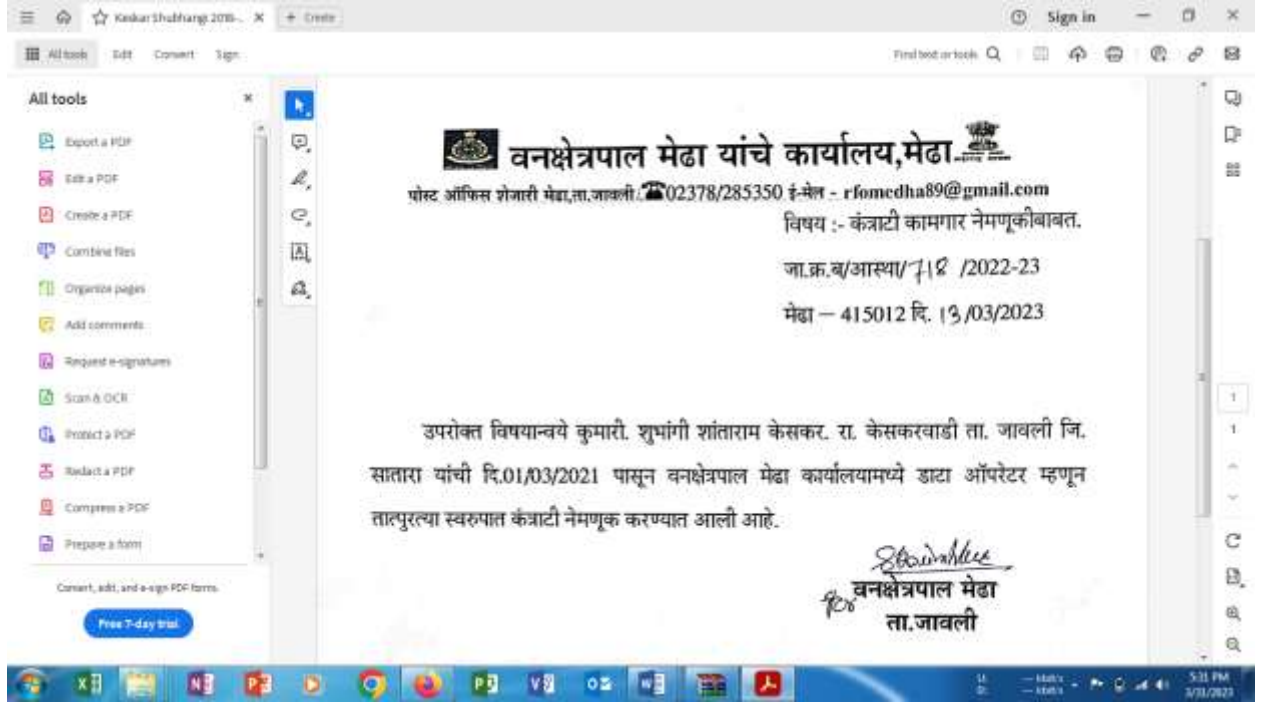
Age : 30 YRS Sex : MALE

Date of Issue..... Valid upto.....

09 JAN 23 TO 03 FEB 23









 **source**



**JAYESH RAMCHANDRA DALAVI**

Executive - Accounts

ECN : OS6911

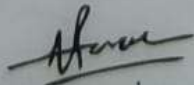
Department : FAO

Date of Joining : 13-Jun-2022

Date of Birth : 30-Mar-2000

Blood Group : O+

Emergency No : +91 9423746393



Issuing Authority

**IDENTITY CARD**



NAME Jyoti Salunkhe

DESIGNATION CSR / TCICT

OFF. Sincerele info

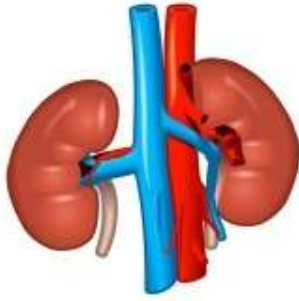
ADD. Solution Pvt

\_\_\_\_\_

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AUTHORITY SIGN. \_\_\_\_\_





**Dr. Choudhury's**  
**STONE CLINIC &**  
**Multispeciality Hospital & Icu**



Name : Neha Jaysing Chikane

Desig : Lab Technician

Emp Code : 076

Address : SS-3, Room No.439, Sector-7,  
Koparkhairane, Navi Mumbai-400709.

Mob.: 8591037973

Authorised Signature



Date: 4<sup>th</sup> October 2022

Sub: Engagement as Apprentice

Dear Shankar Shelar,

With reference to your application and our subsequent meetings and discussions we are pleased to engage your services as an "Apprentice" at our Mumbai office on the following terms: -

- a) The assignment shall commence on 6<sup>th</sup> October 2022 and will be for a period of 12 months and expire on 5<sup>th</sup> October 2023.
- b) You will devote your full energy, knowledge and expertise for discharging the desired assignments.
- c) In consideration of your services, we will be pleased to offer you a stipend of Rs. 11950/- per month and an Advance bonus of Rs.1050/- per month consolidating to a monthly take home of Rs.13000/- per month during your tenure as an apprentice in Hexaware.
- d) You will be governed by the National Apprenticeship Training Scheme (NATS), and hence PF, ESIC or Professional Tax would not be applicable in your remuneration for the period of 12 months from the date of joining.
- e) You will be entitled for Bonus as per Payment of Bonus Act 1965. The final bonus payable will be decided & paid before Diwali after adjusting the advance amount paid out as a monthly component.
- f) Once the offer is accepted, Hexaware will assist you in registering yourself at the NATS website. Post this you would be formally on boarded.
- g) If the transport facility is provided by the company, then the same can be availed as per the policy. You would be entitled to night shift allowance as per the policy defined by the process, in case you work in shifts.
- h) During your assignment, all other policies of the company such as Leave and Attendance, monthly Performance evaluation and Separation policy will remain the same.
- i) The payment for the period of service would be made by online banking mode through NEFT/ RTGS/ IMPS on a monthly basis.
- j) You will also be entitled to receive an Annual Retention Bonus (1 month of Stipend amount) post completion of 12 months of your Apprenticeship period.
- k) In case of discontinuation of your employment within 12 months of your joining, you will not be entitled for Annual Retention Bonus and leave encashment.
- l) You shall co-operate in getting the invention or knowledge, if any, discovered in pursuance of your engagement, duly patented in the name of the Company.
- m) At no time, you shall divulge our trade secrets or business information to any outsider.
- n) You will also be entitled for a Mediclaim cover of Rs.1, 25,000/- and Group Life Insurance policy cover of Rs. 500,000/- for Self only.
- o) You will be required to maintain total confidentiality with respect to the Process, Compensation and policies of the company.



Date: 19<sup>th</sup> March 2022

To,  
Mr. Umesh Narayan Parte  
SS-II/927, Jai Ambe Asso  
Koparkhairane, Sec-7  
Navi Mumbai 400709

Dear Mr. Parte,

With reference to your job application and interview with us, we are pleased to offer you a position in the Research & Development Department on the following terms:

- 1) You are requested to join duty on or before 19<sup>th</sup> March 2022. You will be on a 6 months contract from the date of joining and your performance will be reviewed at the end of the contract. Your salary will be **Rs. 15,000/- per month**.
- 2) This appointment is subject to you signing a Confidentiality and Non-Disclosure agreement with the Company.
- 3) You will be required to serve at the Company's office at C-106, TTC Industrial Area, MIDC Industrial Area, Pawane Village Road, Navi Mumbai 400705 or any other area to which the Company may assign you from time to time for the purpose of furthering the Company's interest.
- 4) You will devote whole of your time and activity exclusively for the benefit of the Company. You will not, without the prior consent of the Company in writing, engage directly or indirectly in any profession, occupation, employment in any consultancy whether paid or unpaid while you remain as a paid employee of the Company.
- 5) All information concerning the business of the Company received by you or in your possession shall be the property of the Company and will be surrendered by you at the termination of your employment or any time during the course of your employment at the request of the Company.
- 6) If you should at any time willfully neglect or refuse to perform any of the duties entrusted to you from time to time or found guilty of misconduct in connection herewith the Company may immediately terminate the appointment without notice.
- 7) You will not during or after your service divulge or make use of any information or any findings and developments with regard to the affairs of the Company except to further the Company's interest. You shall also perform your duties diligently with utmost care and maintain official secrecy.
- 8) In case of any change in the residential address during the course of your employment you shall intimate the same in writing to the management within three days from such change and shall get the change effected in the register of addresses.

D D SHAH FRAGRANCES PVT LTD


Registered Office: Cambata Building, Floor 5, NE Wing, 42 M Karve Road, Churchgate, Mumbai 400 020, INDIA  
CIN U24240MH1990PTC054987 | 91 22 2285 0576/77/78/79/80 | info@ddshah.com | www.ddshah.com



Atesh Krushna Chikane



Employee ID : 60204  
Date of Joining : 28-Sep-22  
Designation : Process Associate Trainee  
Department : Billing Solutions  
Age : 22  
Blood Group : A+ve  
Emergency Contact No. : 7796858764

Signature of employer :  10/10/22  
& issue date

**GeBBS Healthcare Solutions Pvt. Ltd.**  
1<sup>st</sup> Floor, Building No. 3, MindSpace, Serene  
Properties, Airoli, Navi Mumbai 400708  
Admin Helpline No. 9920596138



**STRICTLY PRIVATE & CONFIDENTIAL**

**Date:- 20-08-2021.**

**Mr. Sourabh Baburao Mane,**  
Kranti Galli, Near Tulja bhavani  
Temple, Shree Krushna Nagar,  
Ambemath (E).  
Pin: 421501.

**APPOINTMENT LETTER**

Dear Sir,

This has reference to your application and the subsequent discussions you had with us. **4<sup>th</sup> August, 2021** on the following terms and conditions:

1. **Position:** You are being appointed as "**Quality Assurance Officer**". W.e.f. **4<sup>th</sup> August, 2021** You will initially be based at QA Department.
2. Your appointment is subject to your being medically fit at all times.
3. **Compensation and Benefits:** You will receive compensation of Rs. **11000/-** per month as outlined in the attached sheet. Income Tax or any other statutory deductions will be done at source. You will receive a performance based variable incentive that will be discretionary & based strictly on performance. You will be eligible for leave and other such benefits in accordance with the Company's rules and regulations. The perquisites applicable to your grade are subject to alteration and amendment, and you will be entitled to the same as per the rules of the company.
4. **Posting & Transfer:** Your place of work, in the first instant, is as indicated above. However, you can be transferred temporarily or permanently for duty anywhere in India, depending upon the needs of the organization. Your service may be transferred to any office of the Company or its associate organizations in India or abroad depending upon the exigencies of work. You will be governed by the transfer rules prevailing in the company at any given point of time.
5. **Probation:** You will be on probation for a period of 6 months, from your date of joining, after which your performance will be appraised. You will be confirmed in your appointment in writing on successful completion of the said probationary period. It may get extended by further period of 6 months if your performance is not found satisfactory. If no confirmation is made in writing at the end of the probationary period, it will be deemed to have been extended until the company confirms you in writing.

15<sup>th</sup> November, 2022

**Mr. Abhishek Shantaram Dhanawade**  
At Post Mamurdi,  
Taluka - Jaoli,  
Dist - Satara,  
Maharashtra.

Dear **Mr. Dhanawade**,

Sub : Appointment

With reference to your application for employment and the subsequent interviews and discussions you had with us, we are pleased to appoint you as "**Trainee - QA**" on the following terms and conditions w.e.f. 15<sup>th</sup> November, 2022.

You are placed in the Management Cadre **Trainee** on a Consolidated Stipend/ Salary of Rs. 6000/- (Rupees Six Thousand only) per month. This Consolidated Basic salary has been fixed after taking into consideration the variable cost of living index and therefore, you will not be entitled to any other payment by way of Dearness Allowance.

In addition to your Consolidated Basic salary, you will be eligible for the following allowances & benefits:

Consolidated other allowance :	Rs. 12,575/- per month
Bonus/Ex-gratia :	Rs. 15,000/- per annum
Provident Fund :	Contribution by Company @ 12% of Consolidated Basic salary or the contribution that will be fixed by the Company any time as per provisions of The Employees' Provident Fund and Miscellaneous Provisions Act, 1952.
Gratuity :	As per Gratuity act 1972.

## MSC SERVICE CENTER INDIA PRIVATE LIMITED

Regd. Office :- Kosmo One, Tower B, 6th Floor, No. 14, 3rd Main Road, Ambattur Industrial Estate,  
Ambattur, Chennai - 600 058. India. Tel : +91 44 71013450, Website : www.msc.com CIN : U74900TN2015FTC101541



16/08/2021

To,

Mr. Somanath Jagannath Lohar  
Pune.

Dear Somanath Jagannath Lohar,

Sub: Appointment Letter

We are pleased to appoint you for the position of **Assistant Executive - Export Documentation** in our organization at our **Pune** office with effect from 16/08/2021 under the following terms and conditions.

- 1] You have been placed in the Grade **ED-B1** and your remuneration structure will be as follows:

(a)

Salary Components	Per Month
Basic Pay	12500
Statutory Bonus	1041
HRA	2769
Special Allowance	0
<b>Gross Salary (A)</b>	<b>16310</b>
PF (Employer Contribution)	1500
ESI (Employer Contribution)	530
<b>Cost to Company (CTC - Monthly)</b>	<b>18340</b>
<b>Cost to Company (CTC - Annual)</b>	<b>220080</b>
PF (Employee Contribution) (B)	1500
ESI (Employee Contribution) (C)	122
<b>Net Salary (Cash in hand) (A-(B+C))</b>	<b>14688</b>

- (b) The company offers **Personal Accident Insurance policy** for an amount of **INR500000** on completion of one month from the date of your joining.
- (c) The company offers **Group Medical Insurance policy** for an amount of **INR300000**.
- (d) Tax will be deducted at source as per the **Tax Laws** applicable from time to time.
- (e) Gratuity is applicable as per the **Gratuity Act**.



Date: 12 Nov 2021

Employee Code: 004495

SAMEER HANAMANT BHOSALE

RANGEGHAR,  
TA- JAWALI, KAREDI,  
T KUDAL, SATARA,  
MAHARASHTRA  
415514  
Contact No: 9850615010

Please refer to your application and subsequent interview. The Company is pleased to appoint you as **TRAINEE SALES EXECUTIVE** with effect from **12 Nov 2021** on the following terms and conditions which will apply to you during your training period.

1. Your date of joining will be **12 Nov 2021**. You will be working as Trainee for a period of One year from this date of joining.  
During the training period you will be paid the salary as per Annexure A forming part of this letter.
- 1.1 During this Training Period you will mandatorily undergo formal Training, either Online or Classroom as designed by the Company for a Period of one or two weeks. Only on successful completion of this formal Training, your Training Period will continue. Failure to clear this formal Training may result into immediate Termination. You would be advised the Training schedule by your Reporting Manager.
2. On end of the above Training period, based on your performance your services will be either confirmed or terminated or training period extended for appropriate duration. You will continue as Trainee unless you are confirmed in the Services in writing.
3. During your Training period, the Company will withhold 10% of your Gross salary as a Security Deposit, which will be released only in case of successful completion of the training period at the time of confirmation. In case of termination of your services for whatsoever reasons, before successful completion of the training, this amount of Security Deposit is liable to be forfeited by the Company at sole discretion of the Management.
4. **Duties & Responsibilities**
  - a) You will perform all kinds of work assigned to you as per the instructions of your Superiors.
  - b) You will perform any other incidental work if and when required and if and when instructed to do so by your Superiors.
  - c) You will not indulge in any act prejudicial to the business or goodwill of the Company.
  - d) During your employment with us, you will devote completely to our work and will not undertake any other activity or work directly or indirectly, either honorary or on remuneration in any service, trade, business, vocation or occupation without written permission from the Company.
5. Your appointment is being made on the basis of the particulars given by you in your application for employment. Any wrong information or material omission made in the application, personal information form or any other documents requested by the Company, renders you liable to termination or dismissal without any notice and / or compensation. In the event of any inquiry or investigation, you will be solely responsible for any incorrect information provided by you.
6. For any communication, the address given by you at the time of interview / appointment will be deemed to be the correct address unless you intimate the change, if any, in your address to the management in writing.

**HEGDE & HEGDE PHARMACEUTICA LLP**

Regd. Office : 301, Om Chambers, 123 August Kranti Marg, Mumbai - 400 036 • Tel. : +91 22 23691979 • Email: mail@hhpharma.com  
Admin Office : Office No. 11A - 15, 1st Floor, Free Press House, 215, Nariman Point, Mumbai - 400 021. • Tel. : +91-22-66245999

LLPIN - AAB 5162

**Offer Letter**

Date: 03/11/2022

To,

**MR. AKASH EKANATH LOHAR**

At Post Gange, Taluka Jawali

Dist. Satara, Maharashtra -415012

Dear Mr. Akash,

This has reference to your application dated 03/11/2022 and your interview with us. In this connection we are pleased to appoint you as "SUPERVISOR MEE OPERATIONS" for a job on the following terms and conditions:

1. Please be informed that we undertake job contracts in Mahad, Mumbai, Pune, Thane, Raigad and other industrial areas in Maharashtra and other states. Hence, you will be required to work at our sites as per the job requirement and as per our instructions wherever our jobs are carried out.

2. You will be paid remuneration as under –

Basic salary	Rs. 14850 per Month
House Rent Allowance	Rs. 4000 per Month
Washing Allowances	Rs. 1000 per Month
Conveyance Reimbursement	Rs. 3000 per Month
Education Allowance	Rs. 1150 per Month
Medical Reimbursement	Rs. 3000 per Month

3. Your appointment on contract basis with effect from Date: 10/11/2022

And we reserve our right to terminate your services at any time during the period of your service with us without prior intimation.



OFFER LETTER

KJT Institute of Management Education & Research

Date: 22<sup>nd</sup> Feb 2023

Kolhapur

Dear Dhananjay Jaywant Yadav

***Welcome to the DMart family!***

On the basis of campus selections, we are happy to offer you the position of **Department Manager (Trainee)** at an annual compensation of **INR 3.50 Lakhs\*** on Cost to Company basis.

We eagerly look forward to having you on board. Your date of joining would be in June /July 2023 tentatively. Any change would be communicated to you in due course.

You may be placed anywhere in India; your initial place of posting and other details will be communicated in due course before you join the organization.

We wish you a long and successful career with us!

Human Resources  
Avenue Supermarts Ltd. (D-Mart)

\* This is a provisional offer of employment subject to the following terms-

1. You should pass/clear all academic examinations/ backlogs before you join DMart. In case your results are not published by your joining date, you would have to submit the same within a maximum period of three months. Continuation of employment post submission of your mark sheet/certificate would be on the basis of you passing the respective examination.
2. You should be declared *Fit for employment* by a medical examination to be arranged by us.
3. All documents submitted by you in support of identity, address, academics are true (subject to verification).

Further details of your joining process will be communicated by our Human Resources team in due course.

---

ACKNOWLEDGEMENT & ACCEPTANCE

SIGNATURE: \_\_\_\_\_ NAME: Dhananjay Jaywant Yadav DATE: 22<sup>nd</sup> Feb 2023



**TRUNET**  
SECURE SPEED VISION



**Komal Dalvi**  
**Office Assistant**  
Employee Code : 3000245

APPROVED BY  
DATE



HDB Financial Services Limited  
2nd Floor, Wilson House,  
Old Nagardas Road,  
Near Amboli Subway,  
Andheri East, Mumbai - 400069  
Tel. : 022 - 7945 5000  
Email : hdb.hr.compliance@hdbfs.com  
Web : www.hdbfs.com  
CIN - U65993GJ2007PLC051028

September 27, 2022

Ref:HDBFS/22-23/HRIC488804/Appt/298400

Mr. Nikhil Dattatray Deshmukh,  
Mumbai

Dear Nikhil,

**LETTER OF APPOINTMENT**

Further to your application and subsequent discussions for employment, HDB Financial Services Limited ("Company") is pleased to appoint you as TELEMARKETING OFFICER on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of Income Tax Act, 1961 and any other enactments in force from time to time.

**Terms and Conditions:**

- a) Your duties and responsibilities will be explained to you on your joining the Company.
- b) Your initial place of posting will be at MBP MAHAPE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.
- c) You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
- d) You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
- e) You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event of your failure to account for such properties to the Company's satisfaction.

Registered Office : Radhika, 2nd Floor, Law Garden Road, Navrangpura, Ahmedabad-380 009.

eSigned using Aadhaar  
(Lampcity.com - 2021 Inc.)  
Nikhil Dattatray Deshmukh  
Date: Sat Oct 01, 10:41:10 IST  
2022

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- f) You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information, processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including its subsidiaries and associate companies) or its clients, customers, employees, management, or business associates, which you may acquire during the course of, or which may otherwise come to your knowledge or possession during the course of your employment with the Company.
- g) This letter of appointment can be terminated by either party by giving One month's notice in writing. It is clarified that, in the event of a termination of this Agreement by you, the decision whether or not to accept salary in lieu of the notice period will rest solely with the Company and you may be required to serve the applicable notice period instead of paying to the Company an amount equivalent to your salary in lieu thereof. The Company may, at its sole discretion, require you to proceed on leave during your notice period. Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.



CIN: U74999MH2017PTC296391  
GSTIN: 27AAICR3680C1ZD



Date: 10<sup>th</sup> October 2022

To,

Mr. Ramdas Laxman Rawale,  
Room No - 782, Sector 16,  
Koperkhairane,  
Navi Mumbai - 400709

**Subject: Letter of Appointment.**

Dear Mr. Ramdas,

This is with reference to the offer we had made, with your consent, we are pleased to advise that your services are being deputed to Keva Flavours Pvt. Ltd. for the position of **Territory Sales Incharge** w.e.f. **10<sup>th</sup> October 2022** on the following terms and conditions.

1. Your contract of employment shall be valid from March 01, 2022 to February 29<sup>th</sup>, 2024. At the end of the above period, the contract will stand terminated automatically without any notice, unless it is explicitly extended by us in writing.
2. Your present place of posting is **Keva Flavours Private Limited - Maharashtra**. During the period of your employment with us, you are liable to be transferred from one location to another, or branches, anywhere in India or abroad, that are now functional or may come into existence at a future date on such terms and conditions as may be decided by the Management.
3. During the period of fixed contract, your services could be deputed at sole discretion of management to any of our client's location to do work pertaining to or incidental to client's business.
4. Details of your salary break up with components are as per the enclosure.
5. You will be covered under Group Accident Insurance Scheme to the extent of Rs 200,000/- and medical insurance upto Rs 3,00,000/- per annum
6. You will be eligible for 21 days paid leaves per calendar year on prorata basis as per company policy.
7. You will be entitled to all statutory benefits wherever applicable during fixed period of contract.
8. The contract shall be terminable by either party giving 30 days' notice in writing or salary in lieu of notice, to the other.
9. The Management has the sole discretion to change/revise the existing salary structure at any point of time, without prior intimation. However, the total emoluments will remain unaffected.
10. We are a performance-oriented company. Pay reviews will be based upon performance only. Seniority or length of employment will not necessarily be a criterion either for pay reviews or for promotions.
11. The Company does not undertake any other obligation to you for any other amounts, allowances, provision, emoluments or otherwise.
12. Any Income Tax or Taxes and levies applicable to your remuneration or any other payments made to you by the company will be borne by you and will be deducted at sources as required by law. Salary,

Office Address: 27, Yashodeep Heights, Plot No. 14/15, Sector 29C, Ghansoli, Navi Mumbai—400701  
Tel: +91 76780 88307 | Email: [contact@riseonfacility.in](mailto:contact@riseonfacility.in) | Web: <https://riseonfacility.in>

**INNOVATORS**  
FACADE AND FENESTRATION

ID NO  
**727**

Project: Pisconid Aconya  
Worker Name: Nitin Jadhav  
Date Of Birth & Age: 1999  
Designation/Trade: Surveyor  
Date of Entry in Service: 8-8-22  
Date of Expiry of Card: 30-12-22  
Sub-Contractor Name: ITSI



Sign of Project Manager / Engineer

MUMBAI

मुंबई



POLICE

पोलीस

IDENTITY CARD



Abhijit B. Das Gaikwad  
Police Constable / 17 - 0266

04-05-2019  
ISSUED ON

Commissioner Of Police (Admn.)  
Mumbai

Date: Jul 19, 2021  
Offer No : QS2253259

**VIVEK VASANT DUNDALE**

MUMBAI 123456  
MAHARASHTRA

**FIXED TERM EMPLOYMENT CONTRACT**

Dear **VIVEK VASANT DUNDALE**

We are pleased to offer you employment at QUESS Corp Limited for a fixed period of employment as per the following terms:

**DEPUTATION:**

You are deputed to Client site under this Contract. The terms of employment is exclusively with QUESS, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from AUG 01, 2021 be deputed by QUESS, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of india as and required by Quess for rendering the services under this contract

**TENURE:**

The term of your Contract shall be valid from AUG 01, 2021 to JUN 30, 2022.

**COTERMINOUS:**

Notwithstanding the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

**LOCATION:**

You are required to work at client's location at MUMBAI.

**POSITION:**

You are appointed as DMA.

Quess Confidential

Offer No : QS2253259

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This is a system generated letter

**QUESS Corp Limited**

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India  
<http://www.quessecorp.com> | Toll Free No: 1800-572-3333



**TO CHECK IF YOUR OFFER LETTER IS GENUINE.**

Open the camera on your smart phone and scan.





Date: 31 Oct 2022

Ms Naziya Jafar Pathan

Satara 415012

Employee No: 2639671

Dear Ms Naziya Jafar Pathan

### **Appointment Letter**

We are pleased to appoint you in our organization as Digital Debt Counsellor subject to the following terms and conditions:

1. Your contract will commence from 31 Oct 2022 and expire on 31 Oct 2023 during which you will render services to our Client at their premises subject to the terms and conditions of the engagement letter executed by you on 31 Oct 2022 and in accordance to the instructions received by you from us or any other authorized person and will be bound by our rules and regulations.
2. You hereby agree to be liable for the following terms and conditions:
  - I. Fully perform the services, in a professional manner, at the Client's location until the completion of the term of the work assignment.
  - II. During the term of the work assignment, render services exclusively to the Client and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - III. Not engage in any conduct which is detrimental to the interest of the Client or TeamLease.
  - IV. Not receive any payments of any nature directly or indirectly from the Client unless agreed to by TeamLease.
  - V. Neither directly nor indirectly offers you for employment with the Client or its affiliates during the period of the work assignment without prior permission of TeamLease.
  - VI. Extend all cooperation to the Client's employees, consultants, representatives, etc, and do all such things as may be necessary and comply with all terms of the Appointment letter so as to effectively undertake the work.
  - VII. Report and be present at the designated location during the working hours mentioned herein and abide by the rules and regulations as required by the Client.
  - VIII. Comply with the safety, health and other rules and regulations of TeamLease and the TeamLease Client that you have been made aware of.
  - IX. During the course of your contract, you can be transferred to a location within the territory of India as and when required by TeamLease for executing the services provided herein.
3. Should you be selected to perform the Work Assignment, the nature of your relationship with TeamLease will be that of a Contract of Service for a fixed period. By executing this letter of engagement neither do we offer you employment with TeamLease nor do you become an employee of TeamLease. Upon expiry or termination of the Work Assignment, your employment with TeamLease shall stand terminated forthwith.
4. Except for expiry of a Work Assignment due to completion/expiry of the same or in respect of a Work Assignment of one week or a lesser period of time, either party may terminate this Work Assignment Letter by issuing 15 days notice in writing or payment thereof.
5. Termination of this letter of engagement shall not affect the obligations of the parties that have been incurred prior to such termination and TeamLease shall promptly settle all your dues after making the applicable deductions.
6. You agree to defend, indemnify and hold TeamLease or the Client harmless from any and all claims, damages, liability, attorneys fees and expenses on account of your failure to satisfy any of your obligations under this work assignment letter or for misconduct or for violation of any law or creation of any legal liability by you.
7. Any dispute between you and TeamLease shall be referred to a sole arbitrator appointed by TeamLease. The arbitration shall be conducted in English language, in accordance with the Arbitration and Conciliation Act 1996, at Bangalore, Karnataka, India. This Engagement Letter shall be governed by the laws of India.

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**C G MARKETING PVT. LTD.**

1, 5th Floor,Marvel Edge, S.No. 207/1 2/1-1,Near Nico Garden,Viman Nagar,Pune,MAHARASHTRA,411014

**Salary Slip For The Month Of Sep-22 (From 01-09-2022 To 30-09-2022)**

Employee Name	: Siddhesh Sampat Chikane	Code	: P8753
Father's Name	: Sampat	DOJ	: 27-05-2022
DOB	: 21-03-1999	DOC	: 27-05-2022
PAN	: CJXPC4788B	PF A/c No	:
Gender	: Male	UAN	:
Dept	: MR	ESI IP No.	:
DESG	: In Store Merch-Promoter MR	Bank Name	:
Branch	: Pune-Wagholi	Bank A/C No.	:

Month Days : 30.00      Pay Days : 30.00

Earnings	Salary Rate	Amount □	Deductions	Amount □
BASIC SALARY	10,253.00	10,253.00	PROVIDENT FUND	1,484.00
DA	2,106.00	2,106.00	EMPLOYEE STATE INSURANCE	113.00
HOUSE RENT ALLOWANCE	1,388.00	1,388.00	PROF.TAX	200.00
V. P.		1,000.00		
INCENTIVE		300.00		
<b>Total Earnings</b>	<b>13,747.00</b>	<b>15,047.00</b>	<b>Total Deductions</b>	<b>1,797.00</b>

Net Pay : □ 13,251.00

In words : □ INR Thirteen Thousand Two Hundred Fifty One Only

This is a system generated payslip and does not require signature

 **source**



**JAYESH RAMCHANDRA DALAVI**  
Executive - Accounts

ECN : OS6911

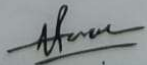
Department : FAO

Date of Joining : 13-Jun-2022

Date of Birth : 30-Mar-2000

Blood Group : O+

Emergency No : +91 9423746393



Issuing Authority





Shweta Bajirao Shelar



Employee ID	:58443
Date of Joining	:16-Aug-22
Designation	:Process Associate Trainee
Department	:Billing Solutions
Age	:23
Blood Group	:A+ve
Emergency Contact No.	:8698467875
Signature of employer & issue date	:02/09/22

**GeBBS Healthcare Solutions Pvt. Ltd.**  
1<sup>st</sup> Floor, Building No. 3, MindSpace, Serene  
Properties, Airoli, Navi Mumbai 400708  
Admin Helpline No. 9920596138

