



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Amdar Shashikant Shinde Mahavidyalaya, Medha
• Name of the Head of the institution	Dr. Pramod Raghunath Ghatage
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02378285645
• Mobile No:	9766493094
• Registered e-mail	accmedha@yahoo.com
• Alternate e-mail	medha170.cl@unishivaji.ac.in
• Address	A/P Medha, Taluka. Jawali Dist. Satara
• City/Town	Medha
• State/UT	Maharashtra
• Pin Code	415012
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	Shivaji University Kolhapur				
• Name of the IQAC Coordinator	Mr. Amey Atmaram Desai.				
• Phone No.	02378285645				
• Alternate phone No.	9096302943				
• Mobile	7972834672				
• IQAC e-mail address	accmedha@yahoo.com				
• Alternate e-mail address	sky.amey@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://assmedha.edu.in/wp-content/uploads/2022/07/assmm-AOAR-19-20.pdf">https://assmedha.edu.in/wp-content/uploads/2022/07/assmm-AOAR-19-20.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://assmedha.edu.in/academic-calendar/">https://assmedha.edu.in/academic-calendar/</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2012	15/09/2012	14/09/2017
Cycle 2	B+	2.55	2017	30/10/2017	29/10/2022
<b>6. Date of Establishment of IQAC</b>			01/11/2012		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Promoting online teaching learning and evaluation	
Conduction of covid 19 awareness program and various activities	
Organization of National level webinar	
Organization of online / offline guest lectures, webinar and workshops.	
Organization of Covid assist program under social responsibility	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Data Collection and Validity of data collected for NIRF and Atal Ranking	Data for NIRF and Atal ranking collected, validated and submitted in time
To Enrich college library	333 text books and 98 reference books purchased, total amount spent was Rs. 57067
To organize self-defense training program for girl students	Three days self defense training program was organized form 5th January to 7th January, 2021 total 48 girls were participated in training program

To conduct various Covid 19 awareness programs and social activities	Various Covid 19 awareness programs and social activities were organized under NSS.
To make IQAC more active	The IQAC took four meetings during the year, prepared & monitored academic calendar for planned quality enhancement, IQAC tried to accelerate every aspect related to Institution.
To conduct workshop on online teaching and exam for faculty	Workshop on effective online teaching and exam was conducted on 15/12/2020
To Introduce New certificate courses for fulfilling local needs	New Certificate Courses 1) Certificate course Hindi Bhasha, Lipi and Shuddh lekhan 2) Certificate course in Introduction to united Nations Organization 3) Certificate course in Basics of computer 4) Certificate course in Banking 5) Certificate course in Travel & tourism has been initiated during the year.
To introduce new best practice in institute	New best practice Knowledge E-Resources and Online Library Services (KEOLS) is introduced.
To upgrade college website	College website was upgraded
To encourage students and staff to participate in research activities	Faculty members and students participated in various research related activities.
To start tax consultancy in the institute	Tax consultancy is started in college by Commerce Department
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee	30/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020	31/03/2022

**Extended Profile****1. Programme**

1.1	262
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	941
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	950
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	235
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	32
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	40
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	14
4.2 Total expenditure excluding salary during the year (INR in lakhs)	258852
4.3 Total number of computers on campus for academic purposes	19

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has ensured effective curriculum delivery via different processes. Being an affiliated college, the institution adheres to the syllabus and norms given by the Shivaji University, Kolhapur. For effective curriculum delivery following steps are taken: 1. Preparation Academic Calendar - every department prepares an Academic plan before the beginning of the year which mentions the activities i.e. curricular, co-curricular, extra-curricular, which are to be conducted throughout the academic year. 2. Teaching Plan: Every teacher prepares a teaching plan to incorporate Course

outcomes, teaching-learning methodologies, activities, use of ICT for effectiveness, life skills, crosscutting issues, etc. in the curriculum delivery. 3. The Head of the Department keeps the interest of teacher in mind to allot papers, ensures regular quality teaching, completion of syllabus in time, conduction of internal evaluation and effective curriculum delivery by conducting departmental meetings. 4. The college ensures the appointment of qualified and experienced staff as per the guidelines given by UGC, GOM and SUK.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has prepared and follows academic calendar every year. Academic calendar of institution comprises all activities like curricular, co-curricular and examination to be conducted in that academic year. The affiliating university declares the beginning and end of term, Semester end examination schedule, holidays, etc. Based on the directions given by the affiliating university from time to time, the institute prepares its plan for the conduction of Internal Evaluation. This is done on a departmental/ faculty level. The planning of continuous Internal Evaluation as per the CBCS guidelines given by the UGC and the affiliating University includes types of assessments (tests/ tutorials/ assignments/ presentations/ projects/ quiz/ orals/ others) and the marking scheme as per the university guidelines. College follows the examination schedule of affiliated university. All the Departments adhere to the planning and the same is also communicated to the students via notices, official whatsapp groups and orally during the lectures. All the lectures, activities and Internal Evaluation had to be conducted both offline and online due to the COVID -19 pandemic during the academic year 2020-21. Information of such activates are convey to the students through notices. College strictly adhere examination schedule and dates of various activities strictly.



File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG programs  
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



**for year: (As per Data Template)**

9

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

188

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

188

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college integrates cross cutting issues in its curricula through various means. Issues relevant to Gender, Human values, Professional ethics, and environment etc. have been incorporated in the curricula as modules that lay a strong foundation for the holistic growth and development of students.

A compulsory course on various topics is taught to the first year and third year U. G. Students semester- wise under Self Learning Module. The titles of the courses are Business Communication, Democracy and Good governance, Introduction to Constitution and Interview and Presentation skills etc

**Gender Issues: - Reservation policies constitutions provisions**

especially for women reflect in political science , In the literature of Marathi, Hindi and English gender issues are tenderly revealed to the students. Environmental Issues: - Environmental studies are compulsory subject at B.A. II B. Com II level and also some environmental issues included in the syllabus of History, Economics, Geography, Marathi and English. Human Values: - Human Values are covered in curriculum of political science, Economics, History, Sociology, Geography, Marathi, Hindi, English and B. Com Program. Professional Ethics : - In Commerce and management professional ethics are inculcated.. Professional ethics are also an integral part of curriculum in all programs.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

313

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://assmmedha.edu.in/feedback/">https://assmmedha.edu.in/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1320**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

259

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Identification of Advanced and Weak learners** The teachers identify Advanced learners and slow learners based on the performance in University Examination of previous semester and the internal assessment in the beginning of the year. The advance and slow learners are also identified by teachers by classroom observation.

The Competative examination cell conducts Online as well as offline sessions for advanced learners to enhance their academic performance. Advanced learners are provided several opportunities and encouraged to participate in various symposiums like, Inter-collegiate competitions, Conferences, various college activities etc. to sharpen their knowledge and skills. The Departments also provide them Reference books from the Departmental Library. Special care is taken of the academically weak students. The Departments conducted Remedial Coaching for Slow learners with an aim to improve their academic performance at the internal and University exams. The Department organized revision lectures for the under graduate classes to revise the important concepts of the prescribed syllabus. According to the strengths of students, assignments are given which are checked by the teacher and the student is encouraged to overcome the weaknesses. The academic progress and problems of all students are also discussed in mentor mentee meetings.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
941	32

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college encourages a teaching methodology which focuses on imparting education through a student centric approach. Classroom Interaction: Teachers make classes as interactive as possible. Brain storming sessions are encouraged. Presentations: The students prepare presentations on select topics and present in the class. Group Discussions & Quizzes: Quizzes, group discussions are organized and the students are encouraged to participate at College level as well as inter college level. Home Assignments, Previous Question Papers: Previous question papers are given for solving. Home assignments are given which help students in developing writing skills and diagrammatic representations.

Guest Lectures and workshops: Online as well as offline Guest lectures and workshops are organized by departments. Mock Practical and Online Examinations: To prepare students for practical and Viva examinations, department conducts Mock Viva/ Practical exams. Certificate and Add on Courses: Certificate Courses like Travel and Tourism, Soil testing and conservation, Basic photography, Bio diversity conservation and Management, Basic Computer, Fermentation and alcoholTechnology etc are conducted. Home Assignments: Home assignments are given which help students in developing writing skills and diagrammatic representations. Technology for Teaching: Audio- Visual methodology, Google Classroom, Zoom, Labs and Projects are some of the means used by departments in the teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the departments follow ICT enabled teaching in addition to the traditional classroom education during this pandemic year. Efforts are taken by the institute to provide e-learning atmosphere in the classroom. In addition to current method of teaching, the faculty members use the ICT enabled learning tools such as LMS, PPT, Video clippings, Audio system, online sources, to enable the students for theoretical and practical learning. Most of the classrooms are fully equipped with LCD projectors, LAN and internet connection. All faculty members use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Google classroom, google docs and zoom is also used for teaching learning and evaluations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-2.3.2.pdf">https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-2.3.2.pdf</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

265



File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There are two levels of continues Internal Evaluation being observed in this institute. A) At degree level University has formulated a 40:10 pattern for final year students. Where 10 marks are allotted to continues Internal Evaluation. University has prefixed classroom seminars for Sem. V and Group Projects for Sem. VI. B) The concerned teachers conduct sessions for continues internal evaluation by giving advance notice to students. C) The academic calendar mentions the proposed time frame of this evaluation well in advance. The calendar is displayed on college website. D) For classroom seminars, students are called to deliver a Seminar and is assess and evaluated by the concerned teacher. E) The University has introduced internal evaluation system at part I only. This 50 marks' examination is conducted, assessed and reevaluated (if demanded so) at the college level. For conducting department wise unit tests and assignments separate notebook is also prepared by committee. Oral tests, mock tests, open book tests, surprise tests, online tests were conducted regularly and results were discussed with students to enhance their performance. Due to covid pandemic situation the departments conducted online MCQ tests under CIE.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Due to Covid 19 pandemic internal exams are conducted online. There is complete transparency in the internal assessment conducted online in this academic year. The students faced many difficulties while using the online mode. The grievances regarding inability to log in, inability to submit the exam, Internet issues, etc. were very

frequent because the rural students faced the digital divide. The class subject teachers were instructed by COE to handle all grievances in a proper manner, and they resolved the grievances effectively.

The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests, MCQ tests. The midterm marks are allotted based on defined strategies and displayed on notice board as well as shared on students whatsapp groups. For any exam related grievances students approaches to subject teacher. If the issue isn't resolved at the level of the teacher, the student approaches the Head of the Department. Almost all issues are resolved at department level. In the event of the grievance not getting resolved at the Departmental level, it is proceeded to Central Examination Officer. All Internal Examinations related grievances are resolved in a time bound and fair manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The program and course outcomes are displayed on the college website. Program and course outcomes are also displayed in classroom. The Course Outcomes are explained by the teachers in their respective classes at the commencement of each academic year. The course objectives are also displayed on the University website at the beginning of each subject syllabus. Students are guided regarding the course and program objectives and outcomes through Academic and Career counseling. Lectures on career guidance are organized based on the program objective. The teachers also brief about the activities that will be conducted throughout the academic year to achieve the course outcomes. The program outcomes are also discussed with students and are realized spontaneously with the help of all curricular, cocurricular, extension and outreach activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO and CO are evaluated by the institution in various ways. PO and PSO are displayed on college website as well as in classrooms. At the beginning of the year, academic plans are made by each department and committee. The activities are conducted accordingly for the holistic development of students. Students participate in various activities like seminars, group discussions, projects, poster presentations, study tours, internal exams, soft skill programs, term-end-exams, annual and semester exams, sports, cultural activities, etc. The overall performance of students is communicated to them and necessary counseling is done by teachers for improvement. Meritorious students are appreciated and awarded with prizes and certificates during the annual prize distribution ceremony. Remedial coaching is provided to slow learners. Various types of feedback are taken from students, parents and other stakeholders regarding teaching- learning, infrastructure, physical facilities, office, library, laboratory, sports, etc. After the completion of the terms of that academic year, IQAC collects the completion reports from departments and committees regarding attained outcomes. These documents are also uploaded on the college website and observed during the academic audit. The completion reports and action taken reports are discussed with respective departments and committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

218

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://assmmedha.edu.in/feedback/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The lack of awareness about health, cleanliness, and diseases have been observed in the neighbouring community which has led to an increased amount of health issues. The college has been organizing the various extension activities every year through NSS in neighborhood community for their empowerment and eliminating ignorance. The NSS collaboratively works with government body, non-government agency, and different departments of the college. It has greater impact on students and society. Our NSS unit and their volunteers actively participated especially in Covid-19 Awareness Drive which was the special theme for this academic year. Through the special drive, the NSS unit along with all the volunteers conducted various covid-19 awareness related programmes such as: Distribution of Face masks, online awareness poster exhibition on covid-19; sanitization drive of commercial heavy vehicles/ Goods Career vehicles; Assistance to ASHA workers for conducting surveys on Covid-19; distribution of sanitizers and masks to the students and cleanliness drive at drinking water tank etc. These activities made a positive impact on social awareness, health awareness, social organization, community hygiene. The participation in extension & outreach activities students develops social thinking, critical thinking, development of leadership etc. These activities help them to become good citizens in society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

168



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities such as classrooms, laboratories, seminar hall, reading room in library, computer lab, girl common room, ramps (for physically challenged students). Office: The office of college has sufficient computers with printers and all required software. Class Rooms: The College has 14 classrooms with conventional teaching aids out of which some classrooms equipped with LCD projector. Laboratory: There are 05 laboratories for undergraduate. Seminar Halls: The college has a dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it, many of the big classrooms with projectors and other audio-visual facilities are also being used as seminar halls. Library: The library has one reading room with capacity of 30 students and 8 faculties. Braille materials are available in the library for the visually impaired students. Botanical garden: The Department of botany monitors and upkeeps the campus garden. It has taken initiative to give botanical names to 49 different species of trees. Computer Lab: The computer lab of college has adequate computers with printer. The college has ICT tools facilities such as recording stand, mike, and white board.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The cultural committee has been established in college for smooth conduction of Programme. The college provides excellent auditorium hall facility for cultural activities. Total approximately 170 students can sit at a time in auditorium hall. The hall is also used for yoga & meditation and celebrating anniversaries of different legends of our country. The College has sound system, mike and projector in auditorium hall for any event. The department of physical education is fully equipped with indoor games facilities such as Table Tennis, Carrom, and Chess. Therefore, outdoor facilities include Kabaddi, Volleyball, Tennikoit, Shot Put, Long Jump Pit, Double Bar, and Single Bar. The physical education department also has weighing machine facility. The directors of physical education regularly motivate the students in various games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.04

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

KOHA Software, an open source ILMS software, is used to automate the College Library. Koha was created in 1999 by Katipo Communications for the Horo whenua Library Trust in New Zealand, In an efficient manner, the Library In-out System, OPAC, and QR Code applications are used. Name of ILMS Software KOHA ILMS Software Nature of Automation Fully Year of Automation Started 2012 Completed in the Year 2019 In this KOHA ILMS software Acquisition, Circulation, Tools, OPAC Search, Reports, Serials, and Admin, among others, are included in the library's software package and are important for automating the library's everyday operations. Library Automation Year wise Status of ASSM Library Year Name of ILMS Software Nature of Automation Version 2012-2013 NIC- Egranthalaya Automation started in Dec. 2012 Eg-2.0 2013-2014 NIC- Egranthalaya Partially Eg-2.0 2014-2015 NIC- Egranthalaya Partially Eg-2.0 2015-2016 NIC- Egranthalaya Partially Eg-2.0 2016-2017 NIC- Egranthalaya Partially Eg-2.0 2017-2018 NIC- Egranthalaya Partially Eg-2.0 2018-2019 KOHA ILMS Partially 18.11.16.000 2019-2020 KOHA ILMS Partially 18.11.16.000 2020-2021 KOHA ILMS Fully 18.11.16.000

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

.80

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

212

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded internet connection bandwidth. In last academic year bandwidth of internet was 50 Mbps speed. It has been upgraded in academic year 2020-21 from 50 Mbps to 100 Mbps speed with Wi-Fi facility. The high-speed BSNL internet LAN facilities are available for teachers, office staff. Due to covid-19 pandemic the lecture was conducted by online mode So, for that purpose the internet speed has upgraded to easily projection of video lecture to the students in online teaching learning process. In academic year 2020-21 the college have up graded the IT facility such as Internet bandwidth speed, computer, printer with scanner etc.

The college has 26 computers connected to lease line internet of BSNL. The college has a secured Wi-Fi enabled with speed of 100mbps along with 1 router. Technical up gradation of machines, software's and antiviruses is undertaken regularly. The college has kidschool software, which helps Online communication with students, online lectures, sharing notes, Time Table, Upcoming Events. Classrooms are upgraded as per the requirement of ICT teaching methodologies.

Class rooms, Laboratories, staffrooms and the office in the college have LAN points for connectivity. The college has one computer Lab equipped with seventeen (17 nos.) of computers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

.90

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities-laboratory, library, sport complex, computers, classrooms etc. We take care that Maintenance like repair of furniture, electrical work and equipment is get to be done from respective agencies at proper rate.

Maintenance and utilization of Laboratories: Equipments of science laboratories are cleaned twice in year. Mechanical parts are oiled to make them operate smoothly. Minute repairing work is done by teachers and lab assistance of the related laboratories. For major repairing work related company technicians are called upon. ? We purchase necessary equipments as per the need. ? Power battery backup is provided to the computer labs so that they can be used optimally. ? Up-gradation of electric wiring through panel boards with suitable cables substantially contributed to the smooth and safe supply of power. ? Constant supply of water is made available with the help of electrical motors. Maintenance and utilization of Library: ? The advisory committee makes suggestions regarding the extension of infrastructure of the library. It also takes decision about the Library fees, book collection late fees, deposits, selling of old news papers, disposal of unwanted books etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year



### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

287

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

171

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

171

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The new University Act of the Maharashtra government regarding elections of the Student Council, elections were put on hold and hence Student Council was not formed in our institution. However, at the college level, the student representatives were actively involved in various Academic and Administrative Committees of the Institution like the Internal quality assurance cell (IQAC), NSS, Anti-ragging and grievances Redressal cell, committee against sexual harassment, Library committee, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association under the registration act 1860 with registration number- MH-16238/S. The alumni association committee consists of 4 teachers as members with more than 138 registered alumni. The association contributes to academic, curricular, and social outreach programs conducted by the college. The Meeting of the executive body was held on 20th Oct. 2020. The executive body of the alumni association has discussed various topics like the development of the college, alumni association, and registering new members in the alumni association. The executive body of alumni association has also discussed arranging various programs in the near future like organizing blood donation camp, felicitation of students in merit list, overall development of college, and guidance to students.

Paver block path from college gate to the main entrance and permanent platform for flag bar has been constructed by alumni of Rs. 2,11,000.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision

To explore enlighten and empower potential & hidden intelligence among the students of hilly area for smooth functioning of society.

#### Mission -

Institute is committed to impart skill based education along with value education to the rural students who are economically backward & to help them to be self -employed & transform them into good citizen of secular nation.

Keeping our institution's Vision and Mission statements in mind, the College Leadership has taken a number of actions to accomplish its vision and mission declarations. A number of committees have been formed under the direction of the Principal. The committees hold regular meetings and periodic assessments on a regular basis, and their findings are transmitted to the IQAC for record keeping. The management adopts a participatory method to ensure that almost all academic policies are in accordance with the institution's objective. The college follows de centralized governance even at the lowest levels, which assists the institution's leadership in

fulfilling the institution's vision and mission. The IQAC develops the perspective plans, which are then forwarded to the Governing Body for final approval. While developing the perspective plan, the IQAC ensures that such plans and policies are consistent with the institution's vision and mission. Furthermore, when critical strategies and plans must be developed, the HOD's opinions and recommendations are considered, and the institution's leadership makes the final decision based on the results of such interactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All of the institution's administrative work, including NAAC accreditation, is decentralised and handled by numerous committees. In several committees such as the college development committee, IQAC, and college different committees, all stakeholders such as students, teachers, non - teaching staff staff, alumni, and society members participate.

President, secretary, management representatives, Principal, IQAC coordinator, and other stakeholders make up the CDC.

Decentralization and participatory administration are best demonstrated through the IQAC and college committees. Management, the principal, the IQAC coordinator, student representatives, alumni, teaching staff, and non-teaching representatives are all members of the IQAC committee.

The Principal of the College meets with the teaching and non-teaching personnel on a regular basis. During these meetings, a variety of topics are discussed before a final decision is made. The Heads of Departments keep an eye on how the various departments are running. Participatory decision-making guarantees that all stakeholders are fully involved.

The Administration is always willing to talk with teaching and nonteaching employees, which encourages staff participation in improving the efficacy and efficiency of the institutional process.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The chalk and board technique of teaching is quickly becoming obsolete. The college has purchased one smart digital boards, three projectors to make teaching and learning more dynamic. Due to the commencement of the Covid -19 pandemic, Maharashtra's government imposed a rigorous lockdown, and physical classes were suspended. For teaching purposes, all teachers used online platforms such as Google Meet, Zoom, Google Classroom, and YouTube. Due to the cancellation of all physical education sessions, Shivaji University did not hold any cultural or sporting events. Our College has organized an internal athletic and cultural tournament to promote students and discover hidden abilities.

There are certain pupils who are slow learners in every class. A test is used to identify such students. For such slow learners, the Department of Commerce and English provides remedial coaching to help them enhance their academic performance. The department of economics has organized a national level webinar on the topic "Impact of Covid - 19 on Indian Economy" in order to update knowledge and share new ideas with fellow subject instructors. More than 200 academic staff actively participated in this webinar.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Parent Institute :** The General Body of the Parent Institute is Jaywant prathishthan Humgaon. It the approves and monitors the policies and plans. It selects the president, the secretary, joint secretary of the institute.
- **College Development Committee:** It suggests to the Management to recruit the required staff of teaching and non-teaching . It discusses the academic progress of the college and makes suggestions to the Management for the enhancement of the college.
- **Principal and College Administrative Committee:-** The Principal looks after smooth functioning of academic and administrative activities. Heads of the departments undertake the responsibility of the academic and administrative works of their departments. Various Committees are formed for academic and extra-curricular activities.
- **The Parent Institute follows Service Rules, Procedures** stated by state government, UGC and University:
- **The Promotional Policies:**The institute follows the performance based Appraisal System for the promotion of the teachers. The principal signs the Confidential Reports of non-teaching staff.
- **Grievance Redressal cell Mechanism:** The Institute has its Grievance Redressal cell for Staffand Students. It reviews the grievances received and resolves it.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-6.2.2-Organogram.pdf">https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-6.2.2-Organogram.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

1. The Jaywant Rural non-agricultural credit society offers a loan facility to teaching and non-teaching staff.
2. In the event of an emergency, the college will pay clock-hour employees in advance.
3. Institute grant leaves to teaching staff for attending orientation course, Refresher course & various short term course.
4. During the Covid - 19 pandemic, our institute purchased an oxygen concentrator unit for its employees.
5. Institution looks after general provident Fund, Gratuity and defined contributory pension scheme for the benefit of staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops**

**and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal System: for Teaching Staff

The institution adheres to the UGC's Performance Evaluation System, which is implemented by the Shivaji University, Kolhapur in the form of a performance-based appraisal system, as well as the Minimum Selection Committee, Selection Procedure, and API Score Requirements for various cadres.

#### Non-teaching staff promotion

The Shivaji University, Kolhapur and Joint Director, Higher Education, Kolhapur region, verify the roster based on the workload received from the Joint Director. The Joint Director's NOC is required for the advertisement of certain positions. The college prepares a list of candidates who are due for promotion based on seniority, roster points, educational qualifications, and other factors based on roster verification. Candidates are promoted based on interviews, as per the guidelines of Shivaji University, Kolhapur and the Maharashtra government. Management creates a promotion resolution for the affected employees, and promotion letters are sent out. The proposal for pay fixation, along with the requisite documentation, is addressed to the Joint Director, Kolhapur region.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College receive salary grant from government of maharashtra along with this college raise funds from various philanthropists & industry CSR initiatives. This fund is used by the college to develop the institute. The college conducts an audit of the funds they have received and used. The college conducts internal and external audits on a regular basis. The college has established an internal audit committee, which is led by Dr. Nalawade S. V. Internal audits are conducted by this committee on a regular basis. Godbole & Company, Satara, conducted an external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20.79

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funding for college development is constantly needed. The college has requested funds from the mother institute. The mother institute raises donations from benefactors and corporate social responsibility funds from diverse industries.



To obtain funds from various government agencies, the college submits a financing proposal to organizations such as the Star College Scheme, RUSA, and NBT.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since First cycle of NAAC, IQAC has been promoting quality culture in overall activities.

It was very clear fact that if we want outcome based education quality of teachers should be upgraded. Therefore, every year, in initial meetings, IQAC takes review of status of teachers' research work and performance such as Ph.D., research publications, MRPs, Research Guidance, Seminar participation and organization etc. Positive motivation from CDC and quality strategy of IQAC encouraged majority of teachers to register for Ph.D. and submit more and more research proposals.

The Internal Quality Assurance cell of the institute plans, monitors the curricular, extra- curricular, research, extension activities. It has contributed significantly for institutionalizing the quality enhance strategies and processes such as :

1. Organization of workshop on Online teaching and Examination for the purpose of better academics performers of teachers, students, stakeholders. The lecture was organized on 15-12-2020.
2. Organization of one day virtual workshop on IPR of faculty.
3. National level webinar on "Impact of covid 19 on Rural Economy" was organized on 25/06/2020. 180 participants from the various states of India participated in the event. The organization of the this webinar proved very useful to all the stakeholders during the critical period of pandemic.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Example - I - Identification of slow and advanced learners:-** The IQAC asks teachers to identify slow learners by classroom observation, unit tests, question answer sessions and percentage in last exam. The departments are instructed to follow strategies developed by IQAC for the slow learners; they are also instructed to prepare timetable for remedial teaching. Extra teaching is organized to improve basic knowledge of the students. IQAC advices to all the departments to provide extra coaching and assignments to advanced learners. The college provides guidance to advanced learners to participate in seminars, workshops and research activities organized in the college and outside the college.

**Example II - Use of ICT enabled teaching methods:**

The institute follows ICT enable teaching in addition to the traditional education. Following efforts are taken by the institute to provide e-learning atmosphere in the classrooms. All departments use ICT enabled tools such as PPT, video clipping, Audio-video system, online sources, online lectures to expose the students for advanced knowledge and practical learning. The faculty members have developed lecture videos on their syllabus and uploaded on Youtube. The faculty members also use Google meet, zoom, whatsapp and telegram groups for online lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for**

**B. Any 3 of the above**

**improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College promotes gender equality through hosting events such as seminars, guest lectures.

The college had celebrated international women days on dated 8th March 2021. For this Programme Smt. G. P. Jadhav had given speech on woman empowerment, she also talked on gender equity

**Specific facilities provided:**

**Safety and Securities:** The college has installed CCTV cameras in college premises in various places. The helpline number for assistance are displayed in college premises

The college has conducted self defence trainning program for girls.

**Common room facility:** The college has one common room facility for girl/ladies. The college has separate seating and relaxing areas for girls and boys throughout the campus

**Counselling:** Anti-sexual harassment and Internal complaint committee is in place to address issues, if any.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.1..pdf">https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.1..pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:**

Waste is separated using color-coded dustbins and Sani bins (green, red, blue).

Class IV Staff has been instructed on how to deal with the waste.

Disposable and washable plates are used in canteens.

Recognized organisations recycle plastic waste, metal debris, and papers.

In future institution is on the way towards paper-less work which in coming day will be implemented to minimize the non-degradable solid waste.

**Liquid Waste Management:**

Lab waste is treated according to conventional procedures.

Pipelines are checked and drained on a regular basis.

Dilute solutions and double burette titration techniques ensure that the least quantity of chemicals is used.

Biomedical waste management:

For safety concerns, biomedical waste from the microbiology department is processed before being disposed of.

E-waste management:

The college has a maintenance agreement with a local computer operator who is taking care of disposing of E-waste.

Waste recycling system:

Biodegradable trash, such as plant leaves and debris, was collected and repurposed as manure for the institute's flora's nutritional requirements.

Hazardous chemicals and radioactive waste management:

chemistry department opposes the use of hazardous chemicals and takes care of treatment of the waste before its disposal. There were no radioactive materials used at the Institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://assmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.3..pdf">https://assmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.3..pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.7 - The Institution has disabled-friendly,

A. Any 4 or all of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college believes in sensitizing students regarding diversities and developing an environment of tolerance and harmony. Due to Covid-19 restrictions and limitations, only the selected activities were organized on the online/offline mode:

1. Chhatrapati Shivaji Maharaj Birth Anniversary Program organized by the Department of History
2. Organization of online quiz on Chh. Shivaji Maharaj by Department of History
3. Celebration of Savitribai Phule Birth Anniversary
4. Celebration of Birth Anniversary of Rajmata Jijavu.
5. Celebration of birth anniversary of Dr. APJ Abdul Kalam
5. Ganesh Utsav Celebration

While planning the lectures, the teachers make sure that through the curriculum delivery, the issues related to cultural, religious and communal harmony are also addressed.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute celebrates World Human Rights Day on 10 December every year to develop awareness about human rights, human values, ethics, etc. The NSS and the Department of Political Science also conduct activities for the entire college on the occasion of Constitution Day on 26 Nov and voters' day every year to commemorate the adoption of our constitution, its values and its importance. To remember the efforts and sacrifice of our national heroes, the national days are also celebrated. All celebrations during the year were conducted as per the guidelines issued by the government and university.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **B. Any 3 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute believes in imparting holistic education to students along with developing a deep sense of gratitude and respect for our national festivals and heroes. To achieve this, the institute organized various activities under the COVID-19 guidelines and instructions given by the GoM and the university, like: 1. Independence Day and Republic Day 2. Online activities to celebrate birth and death anniversaries

3. Chhatrapati Shivaji Maharaj Jayanti 4. Teachers' day (Birthday of Dr. Radhakrishnan) 5. World Women's Day' 6. Savitribai Phule Birth Anniversary Celebration

7. Yuva Divas - Birth Anniversary of Swami Vivekanand

8. International Yoga Day (Online)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

**Title of the Practice: Wild Vegetables Exhibition****1.Goals**

- To strengthen inculcate the traditional knowledge of wild vegetables.
- To create the awareness among the students about entrepreneurship.
- to increase the use of this plant in diet.
- To enhance the skill of identification of wild vegetables plants.
- to bridging the traditional and scientific knowledge

**BEST PRACTICE 2****Title of the Practice: Knowledge E-Resources and Online Library Services (KEOLS)****1. Objectives of the Practice:**

1. To offer 24/7/365 days remote access to the library e-Resources and online services for the library users from anywhere and anytime
2. To save the time of the library users by providing all e-Resources at a single online platform
3. To provide a variety of e-Resources and online services to the library users to fulfil their academic, research, administrative and routine needs
4. To reduce the expenditure on printed reading material, stationery and support to the Green Environment
5. To save the expenditure on closets/ furniture needed to keep library reading materials and save the library space
6. To promote the ICT among the library users

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the institute is to explore, enlighten and empower potential and intelligence hidden among hills for smooth functioning of society. Institution is committed to impart skill based value education to the rural students who are economically backward and help them to be self-employed and good citizens of secular nation.

The institute has implemented outcome based education in a successful way. Our classrooms are student centered and college has recently purchased new LCD projectors, computers to encourage ICT based teaching- learning.

Social Responsibility is one of the priority and thrust area of our Institute. Special efforts are taken to instill sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS. In academic year 2020-21 the institution has provided a special attention on Covid 19 pandemic awareness and assist programs under social responsibility. The programs are-

1. Free facemask distribution in various villages
2. Institution has purchased oxygen concentrator machine
3. Covid 19 awareness online quiz for students
4. Covid 19 awareness posters
5. Covid 19 awareness Rangoli
6. Free facemask and sanitizer distribution for college students
7. NSS volunteers helped ASHA WORKERS in Covid 19 government survey.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has ensured effective curriculum delivery via different processes. Being an affiliated college, the institution adheres to the syllabus and norms given by the Shivaji University, Kolhapur. For effective curriculum delivery following steps are taken: 1. Preparation Academic Calendar - every department prepares an Academic plan before the beginning of the year which mentions the activities i.e. curricular, co-curricular, extra-curricular, which are to be conducted throughout the academic year. 2. Teaching Plan: Every teacher prepares a teaching plan to incorporate Course outcomes, teaching-learning methodologies, activities, use of ICT for effectiveness, life skills, crosscutting issues, etc. in the curriculum delivery. 3. The Head of the Department keeps the interest of teacher in mind to allot papers, ensures regular quality teaching, completion of syllabus in time, conduction of internal evaluation and effective curriculum delivery by conducting departmental meetings. 4. The college ensures the appointment of qualified and experienced staff as per the guidelines given by UGC, GOM and SUK.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has prepared and follows academic calendar every year. Academic calendar of institution comprises all activities like curricular, co-curricular and examination to be conducted in that academic year. The affiliating university declares the beginning and end of term, Semester end examination schedule, holidays, etc. Based on the directions given by the affiliating university from time to time, the institute prepares its plan for the conduction of Internal Evaluation. This is done on a

departmental/ faculty level. The planning of continuous Internal Evaluation as per the CBCS guidelines given by the UGC and the affiliating University includes types of assessments (tests/ tutorials/ assignments/ presentations/ projects/ quiz/ orals/ others) and the marking scheme as per the university guidelines. College follows the examination schedule of affiliated university. All the Departments adhere to the planning and the same is also communicated to the students via notices, official whatsapp groups and orally during the lectures. All the lectures, activities and Internal Evaluation had to be conducted both offline and online due to the COVID -19 pandemic during the academic year 2020-21. Information of such activities are conveyed to the students through notices. College strictly adheres to examination schedule and dates of various activities strictly.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>13</b>	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>9</b>	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>188</b>	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
<b>188</b>	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates cross cutting issues in its curricula through various means. Issues relevant to Gender, Human values, Professional ethics, and environment etc. have been incorporated in the curricula as modules that lay a strong foundation for the holistic growth and development of students.

A compulsory course on various topics is taught to the first year and third year U. G. Students semester- wise under Self Learning Module. The titles of the courses are Business Communication, Democracy and Good governance, Introduction to Constitution and Interview and Presentation skills etc

**Gender Issues:** - Reservation policies constitutions provisions especially for women reflect in political science , In the literature of Marathi, Hindi and English gender issues are tenderly revealed to the students. **Environmental Issues:** - Environmental studies are compulsory subject at B.A. II B. Com II level and also some environmental issues included in the syllabus of History, Economics, Geography, Marathi and English. **Human Values:** - Human Values are covered in curriculum of political science, Economics, History, Sociology, Geography, Marathi, Hindi, English and B. Com Program. **Professional Ethics :** - In Commerce and management professional ethics are inculcated.. Professional ethics are also an integral part of curriculum in all programs.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

313

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://assmmedha.edu.in/feedback/">https://assmmedha.edu.in/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

259

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Identification of Advanced and Weak learners** The teachers identify Advanced learners and slow learners based on the performance in University Examination of previous semester and the internal assessment in the beginning of the year. The advance and slow learners are also identified by teachers by classroom observation.

The Competative examination cell conducts Online as well as offline sessions for advanced learners to enhance their academic performance. Advanced learners are provided several opportunities and encouraged to participate in various symposiums like, Inter-collegiate competitions, Conferences, various college activities etc. to sharpen their knowledge and skills. The Departments also provide them Reference books from the Departmental Library. Special care is taken of the academically weak students. The Departments conducted Remedial Coaching for Slow learners with an aim to improve their academic performance at the internal and University exams. The Department organized revision lectures for the under graduate classes to revise the important concepts of the prescribed syllabus. According to the strengths of students, assignments are given which are checked by the teacher and the student is encouraged to overcome the weaknesses. The academic progress and problems of all students are also discussed in mentor mentee meetings.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
941	32

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college encourages a teaching methodology which focuses on imparting education through a student centric approach. Classroom Interaction: Teachers make classes as interactive as possible. Brain storming sessions are encouraged. Presentations: The students prepare presentations on select topics and present in the class. Group Discussions & Quizzes: Quizzes, group discussions are organized and the students are encouraged to participate at College level as well as inter college level. Home Assignments, Previous Question Papers: Previous question papers are given for solving. Home assignments are given which help students in developing writing skills and diagrammatic representations.

Guest Lectures and workshops: Online as well as offline Guest lectures and workshops are organized by departments. Mock Practical and Online Examinations: To prepare students for practical and Viva examinations, department conducts Mock Viva/ Practical exams. Certificate and Add on Courses: Certificate Courses like Travel and Tourism, Soil testing and conservation, Basic photography, Bio diversity conservation and Management, Basic Computer, Fermentation and alcohol Technology etc are conducted. Home Assignments: Home assignments are given which help students in developing writing skills and diagrammatic representations. Technology for Teaching: Audio- Visual methodology, Google Classroom, Zoom, Labs and Projects are some of the means used by departments in the teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the departments follow ICT enabled teaching in addition to the traditional classroom education during this pandemic year. Efforts are taken by the institute to provide e-learning atmosphere in the classroom. In addition to current method of teaching, the faculty members use the ICT enabled learning tools such as LMS, PPT, Video clippings, Audio system, online sources, to enable the students for theoretical and practical learning. Most of the classrooms are fully equipped with LCD projectors, LAN and internet connection. All faculty members use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Google classroom, google docs and zoom is also used for teaching learning and evaluations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-2.3.2.pdf">https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-2.3.2.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

265

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

There are two levels of continues Internal Evaluation being observed in this institute. A) At degree level University has formulated a 40:10 pattern for final year students. Where 10 marks are allotted to continues Internal Evaluation. University has prefixed classroom seminars for Sem. V and Group Projects for Sem. VI. B) The concerned teachers conduct sessions for continues internal evaluation by giving advance notice to students. C) The academic calendar mentions the proposed time frame of this evaluation well in advance. The calendar is displayed on college website. D) For classroom seminars, students are called to deliver a Seminar and is assess and evaluated by the concerned teacher. E) The University has introduced internal evaluation system at part I only. This 50 marks' examination is conducted, assessed and reevaluated (if demanded so) at the college level. For conducting department wise unit tests and assignments separate notebook is also prepared by committee. Oral tests, mock tests, open book tests, surprise tests, online tests were conducted regularly and results were discussed with students to enhance their performance. Due to covid pandamic situation the departments conducted online MCQ tests under CIE.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Due to Covid 19 pandemic internal exams are conducted online. There is complete transparency in the internal assessment conducted online in this academic year. The students faced many difficulties while using the online mode. The grievances regarding inability to log in, inability to submit the exam, Internet issues, etc. were very frequent because the rural students faced the digital divide. The class subject teachers were instructed by COE to handle all grievances in a proper manner, and they resolved the grievances effectively.

The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests, MCQ tests. The midterm marks are allotted based on defined strategies and displayed on notice board as well as shared on students



whatsapp groups. For any exam related grievances students approaches to subject teacher. If the issue isn't resolved at the level of the teacher, the student approaches the Head of the Department. Almost all issues are resolved at department level. In the event of the grievance not getting resolved at the Departmental level, it is proceeded to Central Examination Officer. All Internal Examinations related grievances are resolved in a time bound and fair manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The program and course outcomes are displayed on the college website. Program and course outcomes are also displayed in classroom. The Course Outcomes are explained by the teachers in their respective classes at the commencement of each academic year. The course objectives are also displayed on the University website at the beginning of each subject syllabus. Students are guided regarding the course and program objectives and outcomes through Academic and Career counseling. Lectures on career guidance are organized based on the program objective. The teachers also brief about the activities that will be conducted throughout the academic year to achieve the course outcomes. The program outcomes are also discussed with students and are realized spontaneously with the help of all curricular, cocurricular, extension and outreach activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO and CO are evaluated by the institution in various ways. PO and PSO are displayed on college website as well as in classrooms. At the beginning of the year, academic plans are made by each department and committee. The activities are conducted accordingly for the holistic development of students. Students participate in various activities like seminars, group discussions, projects, poster presentations, study tours, internal exams, soft skill programs, term-end-exams, annual and semester exams, sports, cultural activities, etc. The overall performance of students is communicated to them and necessary counseling is done by teachers for improvement. Meritorious students are appreciated and awarded with prizes and certificates during the annual prize distribution ceremony. Remedial coaching is provided to slow learners. Various types of feedback are taken from students, parents and other stakeholders regarding teaching-learning, infrastructure, physical facilities, office, library, laboratory, sports, etc. After the completion of the terms of that academic year, IQAC collects the completion reports from departments and committees regarding attained outcomes. These documents are also uploaded on the college website and observed during the academic audit. The completion reports and action taken reports are discussed with respective departments and committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

218

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://assmmedha.edu.in/feedback/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The lack of awareness about health, cleanliness, and diseases have been observed in the neighbouring community which has led to an increased amount of health issues. The college has been organizing the various extension activities every year through NSS in neighborhood community for their empowerment and eliminating ignorance. The NSS collaboratively works with government body, non-government agency, and different departments of the college. It has greater impact on students and society. Our NSS unit and their volunteers actively participated especially in Covid-19 Awareness Drive which was the special theme for this academic year. Through the special drive, the NSS unit along with all the volunteers conducted various covid-19 awareness related programmes such as: Distribution of Face masks, online awareness poster exhibition on covid-19; sanitization drive of commercial heavy vehicles/ Goods Carrier vehicles; Assistance to ASHA workers for conducting surveys on Covid-19; distribution of sanitizers and masks to the students and cleanliness drive at drinking water tank etc. These activities made a positive impact on social awareness, health awareness, social organization, community hygiene. The participation in extension & outreach activities students develops social thinking, critical thinking, development of leadership etc. These activities help them to become good citizens in society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

168

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities



4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities such as classrooms, laboratories, seminar hall, reading room in library, computer lab, girl common room, ramps (for physically challenged students). Office: The office of college has sufficient computers with printers and all required software. Class Rooms: The College has 14 classrooms with conventional teaching aids out of which some classrooms equipped with LCD projector. Laboratory: There are 05 laboratories for undergraduate. Seminar Halls: The college has a dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it, many of the big classrooms with projectors and other audio-visual facilities are also being used as seminar halls. Library: The library has one reading room with capacity of 30 students and 8 faculties. Braille materials are available in the library for the visually impaired students. Botanical garden: The Department of botany monitors and upkeeps the campus garden. It has taken initiative to give botanical names to 49 different species of trees. Computer Lab: The computer lab of college has adequate computers with printer. The college has ICT tools facilities such as recording stand, mike, and white board.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The cultural committee has been established in college for smooth conduction of Programme. The college provides excellent auditorium hall facility for cultural activities. Total approximately 170 students can sit at a time in auditorium hall. The hall is also used for yoga & meditation and celebrating anniversaries of different legends of our country. The College has sound system, mike and projector in auditorium hall for any event. The department of physical education is fully equipped with indoor games facilities such as Table Tennis, Carrom, and Chess. Therefore, outdoor facilities include Kabaddi, Volleyball, Tennikoit, Shot Put, Long Jump Pit, Double Bar, and Single Bar. The physical education department also has weighing machine

facility. The directors of physical education regularly motivate the students in various games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.04

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

KOHA Software, an open source ILMS software, is used to automate the College Library. Koha was created in 1999 by Katipo Communications for the Horowhenua Library Trust in New Zealand, In an efficient manner, the Library In-out System, OPAC, and QR Code applications are used. Name of ILMS Software KOHA ILMS Software Nature of Automation Fully Year of Automation Started 2012 Completed in the Year 2019 In this KOHA ILMS software Acquisition, Circulation, Tools, OPAC Search, Reports, Serials, and Admin, among others, are included in the library's software package and are important for automating the library's everyday operations. Library Automation Year wise Status of ASSM Library Year Name of ILMS Software Nature of Automation Version 2012-2013 NIC- Egranthalaya Automation started in Dec. 2012 Eg-2.0 2013-2014 NIC- Egranthalaya Partially Eg-2.0 2014-2015 NIC- Egranthalaya Partially Eg-2.0 2015-2016 NIC- Egranthalaya Partially Eg-2.0 2016-2017 NIC- Egranthalaya Partially Eg-2.0 2017-2018 NIC- Egranthalaya Partially Eg-2.0 2018-2019 KOHA ILMS Partially 18.11.16.000 2019-2020 KOHA ILMS Partially 18.11.16.000 2020-2021 KOHA ILMS Fully 18.11.16.000

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

.80

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

212

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has upgraded internet connection bandwidth. In last academic year bandwidth of internet was 50 Mbps speed. It has been upgraded in academic year 2020-21 from 50 Mbps to 100 Mbps speed with Wi-Fi facility. The high-speed BSNL internet LAN facilities are available for teachers, office staff. Due to covid-19 pandemic the lecture was conducted by online mode So, for that purpose the internet speed has upgraded to easily projection of video lecture to the students in online teaching learning process. In academic year 2020-21 the college have up graded the IT facility such as Internet bandwidth speed, computer, printer with scanner etc.

The college has 26 computers connected to lease line internet of BSNL. The college has a secured Wi-Fi enabled with speed of 100mbps along with 1 router. Technical up gradation of machines,

software's and antiviruses is undertaken regularly. The college has kidschool software, which helps Online communication with students, online lectures, sharing notes, Time Table, Upcoming Events. Classrooms are upgraded as per the requirement of ICT teaching methodologies.

Class rooms, Laboratories, staffrooms and the office in the college have LAN points for connectivity. The college has one computer Lab equipped with seventeen (17 nos.) of computers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

.90

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities-laboratory, library, sport complex, computers, classrooms etc. We take care that Maintenance like repair of furniture, electrical work and equipment is get to be done from respective agencies at proper rate. Maintenance and utilization of Laboratories: Equipments of science laboratories are cleaned twice in year. Mechanical parts are oiled to make them operate smoothly. Minute repairing work is done by teachers and lab assistance of the related laboratories. For major repairing work related company technicians are called upon. ? We purchase necessary equipments as per the need. ? Power battery backup is provided to the computer labs so that they can be used optimally. ? Up-gradation of electric wiring through panel boards with suitable cables substantially contributed to the smooth and safe supply of power. ? Constant supply of water is made available with the help of electrical motors. Maintenance and utilization of Library: ? The advisory committee makes suggestions regarding the extension of infrastructure of the library. It also takes decision about the Library fees, book collection late fees, deposits, selling of old news papers, disposal of unwanted books etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

287

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**



File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

171

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

171

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The new University Act of the Maharashtra government regarding elections of the Student Council, elections were put on hold and hence Student Council was not formed in our institution. However, at the college level, the student representatives were actively involved in various Academic and Administrative Committees of the Institution like the Internal quality assurance cell (IQAC), NSS, Anti-ragging and grievances Redressal cell, committee against sexual harassment, Library committee, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association under the registration act 1860 with registration number- MH-16238/S. The alumni association committee consists of 4 teachers as members with more than 138 registered alumni. The association contributes to academic, curricular, and social outreach programs conducted by the college. The Meeting of the executive body was held on 20th Oct. 2020. The executive body of the alumni association has discussed various topics like the development of the college, alumni association, and registering new members in the alumni association. The executive body of alumni association has also discussed arranging various programs in the near future like organizing blood donation camp, felicitation of students in merit list, overall development of college, and guidance to students.

Paver block path from college gate to the main entrance and permanent platform for flag bar has been constructed by alumni of Rs. 2,11,000.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision

To explore enlighten and empower potential & hidden intelligence among the students of hilly area for smooth functioning of society.

#### Mission -

Institute is committed to impart skill based education along with value education to the rural students who are economically backward & to help them to be self-employed & transform them into good citizen of secular nation.

Keeping our institution's Vision and Mission statements in mind, the College Leadership has taken a number of actions to accomplish its vision and mission declarations. A number of committees have been formed under the direction of the Principal. The committees hold regular meetings and periodic assessments on a regular basis, and their findings are transmitted to the IQAC for record keeping. The management adopts a participatory method to ensure that almost all academic policies are in accordance with the institution's objective. The college follows de

centralized governance even at the lowest levels, which assists the institution's leadership in fulfilling the institution's vision and mission. The IQAC develops the perspective plans, which are then forwarded to the Governing Body for final approval. While developing the perspective plan, the IQAC ensures that such plans and policies are consistent with the institution's vision and mission. Furthermore, when critical strategies and plans must be developed, the HOD's opinions and recommendations are considered, and the institution's leadership makes the final decision based on the results of such interactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All of the institution's administrative work, including NAAC accreditation, is decentralised and handled by numerous committees. In several committees such as the college development committee, IQAC, and college different committees, all stakeholders such as students, teachers, non - teaching staff staff, alumni, and society members participate.

President, secretary, management representatives, Principal, IQAC coordinator, and other stakeholders make up the CDC.

Decentralization and participatory administration are best demonstrated through the IQAC and college committees. Management, the principal, the IQAC coordinator, student representatives, alumni, teaching staff, and non-teaching representatives are all members of the IQAC committee.

The Principal of the College meets with the teaching and non-teaching personnel on a regular basis. During these meetings, a variety of topics are discussed before a final decision is made. The Heads of Departments keep an eye on how the various departments are running. Participatory decision-making guarantees that all stakeholders are fully involved.

The Administration is always willing to talk with teaching and nonteaching employees, which encourages staff participation in

improving the efficacy and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The chalk and board technique of teaching is quickly becoming obsolete. The college has purchased one smart digital boards, three projectors to make teaching and learning more dynamic. Due to the commencement of the Covid -19 pandemic, Maharashtra's government imposed a rigorous lockdown, and physical classes were suspended. For teaching purposes, all teachers used online platforms such as Google Meet, Zoom, Google Classroom, and YouTube. Due to the cancellation of all physical education sessions, Shivaji University did not hold any cultural or sporting events. Our College has organized an internal athletic and cultural tournament to promote students and discover hidden abilities.

There are certain pupils who are slow learners in every class. A test is used to identify such students. For such slow learners, the Department of Commerce and English provides remedial coaching to help them enhance their academic performance. The department of economics has organized a national level webinar on the topic "Impact of Covid - 19 on Indian Economy" in order to update knowledge and share new ideas with fellow subject instructors. More than 200 academic staff actively participated in this webinar.



File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Parent Institute :** The General Body of the Parent Institute is Jaywant prathishthan Humgaon. It the approves and monitors the policies and plans. It selects the president, the secretary, joint secretary of the institute.
- **College Development Committee:** It suggests to the Management to recruit the required staff of teaching and non-teaching . It discusses the academic progress of the college and makes suggestions to the Management for the enhancement of the college.
- **Principal and College Administrative Committee:-** The Principal looks after smooth functioning of academic and administrative activities. Heads of the departments undertake the responsibility of the academic and administrative works of their departments. Various Committees are formed for academic and extra-curricular activities.
- The Parent Institute follows Service Rules, Procedures stated by state government, UGC and University:
- **The Promotional Policies:**The institute follows the performance based Appraisal System for the promotion of the teachers. The principal signs the Confidential Reports of non-teaching staff.
- **Grievance Redressal cell Mechanism:** The Institute has its Grievance Redressal cell for Staffand Students. It reviews the grievances received and resolves it.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-6.2.2-Organogram.pdf">https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-6.2.2-Organogram.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff.

1. The Jaywant Rural non-agricultural credit society offers a loan facility to teaching and non-teaching staff.

2. In the event of an emergency, the college will pay clock-hour employees in advance.

3. Institute grant leaves to teaching staff for attending orientation course, Refresher course & various short term course.

4. During the Covid - 19 pandemic, our institute purchased an oxygen concentrator unit for its employees.

**5. Institution looks after general provident Fund, Gratuity and defined contributory pension**

**scheme for the benefit of staff.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal System: for Teaching Staff

The institution adheres to the UGC's Performance Evaluation System, which is implemented by the Shivaji University, Kolhapur

in the form of a performance-based appraisal system, as well as the Minimum Selection Committee, Selection Procedure, and API Score Requirements for various cadres.

#### Non-teaching staff promotion

The Shivaji University, Kolhapur and Joint Director, Higher Education, Kolhapur region, verify the roster based on the workload received from the Joint Director. The Joint Director's NOC is required for the advertisement of certain positions. The college prepares a list of candidates who are due for promotion based on seniority, roster points, educational qualifications, and other factors based on roster verification. Candidates are promoted based on interviews, as per the guidelines of Shivaji University, Kolhapur and the Maharashtra government. Management creates a promotion resolution for the affected employees, and promotion letters are sent out. The proposal for pay fixation, along with the requisite documentation, is addressed to the Joint Director, Kolhapur region.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College receive salary grant from government of maharashtra along with this college raise funds from various philanthropists & industry CSR initiatives. This fund is used by the college to develop the institute. The college conducts an audit of the funds they have received and used. The college conducts internal and external audits on a regular basis. The college has established an internal audit committee, which is led by Dr. Nalawade S. V. Internal audits are conducted by this committee on a regular basis. Godbole & Company, Satara, conducted an external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20.79

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funding for college development is constantly needed. The college has requested funds from the mother institute. The mother institute raises donations from benefactors and corporate social responsibility funds from diverse industries.

To obtain funds from various government agencies, the college submits a financing proposal to organizations such as the Star College Scheme, RUSA, and NBT.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since First cycle of NAAC, IQAC has been promoting quality culture in overall activities.

It was very clear fact that if we want outcome based education quality of teachers should be upgraded. Therefore, every year, in initial meetings, IQAC takes review of status of teachers' research work and performance such as Ph.D., research publications, MRPs, Research Guidance, Seminar participation and organization etc. Positive motivation from CDC and quality strategy of IQAC encouraged majority of teachers to register for Ph.D. and submit more and more research proposals.

The Internal Quality Assurance cell of the institute plans, monitors the curricular, extra- curricular, research, extension activities. It has contributed significantly for institutionalizing the quality enhance strategies and processes such as :

1. Organization of workshop on Online teaching and Examination for the purpose of better academics performers of teachers, students, stakeholders. The lecture was organized on 15-12-2020.
2. Organization of one day virtual workshop on IPR of faculty.
3. National level webinar on "Impact of covid 19 on Rural Economy" was organized on 25/06/2020. 180 participants from the various states of India participated in the event. The organization of the this webinar proved very useful to all the stakeholders during the critical period of pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Example - I - Identification of slow and advanced learners:-** The IQAC asks teachers to identify slow learners by classroom observation, unit tests, question answer sessions and percentage in last exam. The departments are instructed to follow strategies developed by IQAC for the slow learners; they are also instructed



to prepare timetable for remedial teaching. Extra teaching is organized to improve basic knowledge of the students. IQAC advices to all the departments to provide extra coaching and assignments to advanced learners. The college provides guidance to advanced learners to participate in seminars, workshops and research activities organized in the college and outside the college.

**Example II - Use of ICT enabled teaching methods:**

The institute follows ICT enable teaching in addition to the traditional education. Following efforts are taken by the institute to provide e-learning atmosphere in the classrooms. All departments use ICT enabled tools such as PPT, video clipping, Audio-video system, online sources, online lectures to expose the students for advanced knowledge and practical learning. The faculty members have developed lecture videos on their syllabus and uploaded on Youtube. The faculty members also use Google meet, zoom, whatsapp and telegram groups for online lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College promotes gender equality through hosting events such as seminars, guest lectures.

The college had celebrated international women days on dated 8th March 2021. For this Programme Smt. G. P. Jadhav had given speech on woman empowerment, she also talked on gender equity

Specific facilities provided:

**Safety and Securities:** The college has installed CCTV cameras in college premises in various places. The helpline number for assistance are displayed in college premises

The college has conducted self defence trainning program for girls.

**Common room facility:** The college has one common room facility for girl/ladies. The college has separate seating and relaxing areas for girls and boys throughout the campus

**Counselling:** Anti-sexual harassment and Internal complaint committee is in place to address issues, if any.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.1..pdf">https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.1..pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	D. Any 1 of the above
--	-----------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:**

Waste is separated using color-coded dustbins and Sani bins (green, red, blue).

Class IV Staff has been instructed on how to deal with the waste.

Disposable and washable plates are used in canteens.

Recognized organisations recycle plastic waste, metal debris, and papers.

In future institution is on the way towards paper-less work which in coming day will be implemented to minimize the non-degradable solid waste.

**Liquid Waste Management:**

Lab waste is treated according to conventional procedures.

Pipelines are checked and drained on a regular basis.

Dilute solutions and double burette titration techniques ensure that the least quantity of chemicals is used.

Biomedical waste management:

For safety concerns, biomedical waste from the microbiology department is processed before being disposed of.

E-waste management:

The college has a maintenance agreement with a local computer operator who is taking care of disposing of E-waste.

Waste recycling system:

Biodegradable trash, such as plant leaves and debris, was collected and repurposed as manure for the institute's flora's nutritional requirements.

Hazardous chemicals and radioactive waste management:

chemistry department opposes the use of hazardous chemicals and takes care of treatment of the waste before its disposal. There were no radioactive materials used at the Institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.3..pdf">https://assmmedha.edu.in/wp-content/uploads/2022/07/assmm-aqar-7.1.3..pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.7 - The Institution has disabled-friendly,

A. Any 4 or all of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college believes in sensitizing students regarding diversities and developing an environment of tolerance and harmony. Due to Covid-19 restrictions and limitations, only the selected activities were organized on the online/offline mode:

1. Chhatrapati Shivaji Maharaj Birth Anniversary Program organized by the Department of History 2. Organization of online quiz on Chh. Shivaji Maharaj by Department of History 2. Celebration of Savitribai Phule Birth Anniversary 3. Celebration of Birth Anniversary of Rajmata Jijavu. 4. Celebration of birth anniversary of Dr. APJ Abdul Kalam 5. Ganesh Utsav Celebration

While planning the lectures, the teachers make sure that through the curriculum delivery, the issues related to cultural, religious and communal harmony are also addressed.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute celebrates World Human Rights Day on 10 December every year to develop awareness about human rights, human values, ethics, etc. The NSS and the Department of Political Science also conduct activities for the entire college on the occasion of Constitution Day on 26 Nov and voters' day every year to commemorate the adoption of our constitution, its values and its importance. To remember the efforts and sacrifice of our national heroes, the national days are also celebrated. All celebrations during the year were conducted as per the guidelines issued by the government and university.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute believes in imparting holistic education to students along with developing a deep sense of gratitude and respect for our national festivals and heroes. To achieve this, the institute organized various activities under the COVID-19 guidelines and instructions given by the GoM and the university, like: 1. Independence Day and Republic Day 2. Online activities to celebrate birth and death anniversaries

3. Chhatrapati Shivaji Maharaj Jayanti 4. Teachers' day (Birthday of Dr. Radhakrishnan) 5. World Women's Day' 6. Savitribai Phule Birth Anniversary Celebration

7. Yuva Divas - Birth Anniversary of Swami Vivekanand

8. International Yoga Day (Online)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## BEST PRACTICE 1

Title of the Practice: Wild Vegetables Exhibition

### 1.Goals

- To strengthen inculcate the traditional knowledge of wild vegetables.
- To create the awareness among the students about entrepreneurship.
- to increase the use of this plant in diet.
- To enhance the skill of identification of wild vegetables plants.
- to bridging the traditional and scientific knowledge

## BEST PRACTICE 2

Title of the Practice: Knowledge E-Resources and Online Library Services (KEOLS)

### 1. Objectives of the Practice:

1. To offer 24/7/365 days remote access to the library e-Resources and online services for the library users from anywhere and anytime
2. To save the time of the library users by providing all e-Resources at a single online platform
3. To provide a variety of e-Resources and online services to the library users to fulfil their academic, research, administrative and routine needs
4. To reduce the expenditure on printed reading material, stationery and support to the Green Environment
5. To save the expenditure on closets/ furniture needed to keep library reading materials and save the library space
6. To promote the ICT among the library users

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the institute is to explore, enlighten and empower potential and intelligence hidden among hills for smooth functioning of society. Institution is committed to impart skill based value education to the rural students who are economically backward and help them to be self-employed and good citizens of secular nation.

The institute has implemented outcome based education in a successful way. Our classrooms are student centered and college has recently purchased new LCD projectors, computers to encourage ICT based teaching- learning.

Social Responsibility is one of the priority and thrust area of our Institute. Special efforts are taken to instill sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS. In academic year 2020-21 the institution has provided a special attention on Covid 19 pandemic awareness and assist programs under social responsibility. The programs are-

1. Free facemask distribution in various villages
2. Institution has purchased oxygen concentrator machine
3. Covid 19 awareness online quiz for students
4. Covid 19 awareness posters
5. Covid 19 awareness Rangoli
6. Free facemask and sanitizer distribution for college students
7. NSS volunteers helped ASHA WORKERS in Covid 19 government survey.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To organize student oriented workshops under Lead College Scheme

To organize National level Webinars

To organize National level Marathi webinar on Assessment and Accreditation

To promote the faculty to participate in FDPs

To organize activities to enhance Research culture.

To promote the faculty to publish research papers in UGC Care Listed Journals

To prepare and submit AQAR 2021-22 to NAAC

To face Third Cycle of NAAC accreditation

To establish more number of collaborations with other Institutes and Organizations

To participate in AISHE, NIRF, and Atal ranking

To enrich Central Library and Departmental Library by adding books

To promote the students to participate in various competitions at College, University level and State level to get access to the hidden potential