Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**AMDAR SHASHIKANT SHINDE MAHAVIDYALAYA MEDHA**
Name of the head of the Institution	**Dr. Pramod Raghunath Ghatage**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02378285645**
Mobile no.	**9766493094**
Registered Email	**accmedha@yahoo.com**
Alternate Email	**medha170.cl@unishivaji.ac.in**
Address	**A/P Medha, Taluka. Jawali Dist. Satara**
City/Town	**Medha**
State/UT	**Maharashtra**
Pincode	**415012**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mrs. Gayatri Pratap Jadhav**
Phone no/Alternate Phone no.	**02378285645**
Mobile no.	**8999059077**
Registered Email	**gayatri.jadhav15@gmail.com**
Alternate Email	**sky.amey@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://assmmedha.edu.in/aqarreport.jsp

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://assmmedha.edu.in/academic-calender-new.jsp

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.86**	**2012**	**15-Sep-2012**	**14-Sep-2017**
2	**B+**	**2.55**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**01-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Workshop on basic computer skills for Support Staff	20-Aug-2019 1	8
Exhibition of Wild vegetables	21-Aug-2019 1	33
Workshop on improving potential of exam related activities	18-Sep-2019 1	34
One day workshop on Theatre Acting Skills	21-Oct-2019 1	62
To start Six new Certificate Courses	08-Aug-2019 90	178
Three day self defense training program for girls	13-Jan-2020 3	52
Fermented food festival	21-Jan-2020 1	26
Green Audit	11-Feb-2020 1	5
One Day College Level Workshop on IPR	17-Feb-2020 1	142
Academic & Administrative Audit (AAA- by Internal peers)	03-Mar-2020 1	40
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Timely submission of AQAR and regular meetings of IQAC

Strengthening of student mentoring system

Special NSS camp was organized at flood affected locality (Nrusinhwadi, DistSangli) for cleaning and sanitization

Mentoring the staff and departments of the institution to undertake quality MoUs with eminent institutions in order to initiate mutual developmental activities

Organization of wild vegetable exhibition

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Introduce New certificate course for fulfilling local needs	New certificate course Certificate Course in Soil testing and soil conservation has been initiated during the year. Total 25 students has successfully completed the course.
To send proposal for Main Lead cluster college to Shivaji University	The proposal was sent and university appointed the college (Amdar Shashikant Shinde Mahavidyalaya) as main lead college on 29th August 2019
To organize workshop on exam related activities for faculty & Staff	One day workshop on "Improving potential of exam related activities" was organized on 18/09/2019 for faculty & staff.
To Organize workshop for pre-placement training for final year students	One day workshop on "Interview Techniques & Preparation of CV" was organized for Final year students on 11th January 2020.
To conduct employment and entrepreneurship Fair	On 15/07/2019 "Pandit Dindayal Upadhyay employment and entrepreneurship Fair" was organized in collaboration with District Skill Development, Employment and Entrepreneurship Guidance Centre, Satara.
To make IQAC more active	The IQAC took four meetings during the year, prepared & monitored academic

	calendar for planned quality enhancement, IQAC tried to accelerate every aspect related to Institution.
To participate in social activates for water preservation.	"1) 100 volunteers, college teaching, non teaching staff and trustee were participated in continuous contour trenches (CCT) preparation activity in collaboration with Paani Foundation at Chilewadi Tal. Koregaon Dist. Satara. 2. 2 bunds were constructed at Kusumbi for water preservation "
To organize self defense training program for girl students	Three days self defense tanning program was organized form 13th January to 15th January, 2020 total 52 girls were participated in training program
To Enrich college library	1600 text books, 130 reference books purchased and added, amount spent Rs. 156448
To participate in NIRF and Atal Ranking	NIRF data submitted on 29/11/2019 Atal ranking data submitted on 30/10/2019
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	**15-Mar-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**22-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college has a well set Management Information System for information Collection, generation, communication with all stakeholders for deciding policy and taking decisions. Hardware: There are in all 22 computers and 01 laptops in college. There is a server for internet connectivity. For Internet LAN connectivity (100mbps), Two Optical**

Fiber Cable Connection is available. Internet connectivity is provided to all academic departments, administrative office, library and support services. There is Battery back up to all administrative sections. For regular maintenance we used to invite technician to look into all the matters or problems in connectivity. Software: For college office management "ASQUARE" software is installed in April 2017. This software is used for admissions, issuing of fees receipt, bonafides, and transfer certificate, salary slips, filling of scholarship forms, university examination forms and updating mark sheets. Library uses KOHA software for accession, issue of books. NDL and INFLIBNET NLIST are used in the library for Faculty and students. Database: Students, faculty and library database is maintained through the software and is uploaded on college website regularly. Information required for AISHE, NIRF, NAAC, Management, State Govt. and affiliating university is generated through this database and display on college website. Information is collected through reports and photographs from each department and committee in the areas of curricular, co curricular and extracurricular. It is submitted to IQAC. The database is used for college yearly magazine "JAYWANT". The data base of Faculty and Staff is maintained in hard and soft forms. We have been using soft database for leave registers, issue of various certificates, Performance Based Appraisal Reports, placements record, pension proposals and proposals for affiliating university or funding agencies. Procedure: At the end of every semester of academic year all the Heads of Departments, Chairmen of support services and other committees are asked to submit the report along with photographs to IQAC. The information is uploaded on college website which is password protected. Information uploaded on website and given in the form of reports through Emails is authenticated. Partial documentation is used to create database. A common server mechanism is used for this purpose. Compilation of data with regard to departmental activities, committee reports are

stored with IQAC. This proves helpful in providing information to different statutory agencies whenever required. People: Designated persons like Principal, Registrar, IQAC Coordinator, Examination Office, Head of Departments and Support Services are allowed to upload the data and make changes in them on college website. Authorized users are given limited access to upload the data. Communication: Along with manual notices displayed on staff, students notice boards, emails are used by the faculty to submit the information required by different authorities. Notices are given through What's app groups of faculty, staff and students. Alumni What's app group of each department is used to communicate about the activities of the college. The parents are informed through what's app group of students. The college is Using social networking like Face book account and YouTube Channel and Telegram Channel for providing Information.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1Mechanism for well planned curriculum 1. At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities 2.Routine committee of the college prepares the master routine and circulates it to different departments. Routine is prepared strictly in accordance to the number of credit points mentioned in the prescribed syllabus of each course offered by the departments. Routine is prepared by the routine committee for all generic courses, all programs. 3. Based on the departmental routine, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department 4. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic 5. Along with the traditional chalk and talk method, teachers often use power-point projections during the lectures to demonstrate topics 6. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken 7. Tutorial classes are held in some departments within class routine hours for which separate attendance registers are maintained. 8. Field tours are

organized by Departments of Botany and Zoology to ensure effective implementation of the prescribed curriculum. 9. Students are specially trained to handle assignments, open-house seminars and projects to prepare them for academic research in future. 10. Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. 11. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours. 12. Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Soil testing and Soil Conservation	Nil	08/08/2019	90	Students can get jobs in soil testing laboratories	Modern Skill In Agricultur
Mushroom Cultivation	Nil	08/08/2019	90	Students can start their own business practices by production at low budget and can generate employabilit y	They should enhance laboratory and identifi cation of edible mushrooms even from forested area
Basic Photography	Nil	08/08/2019	90	Students can start their own photography studios	They even can notice the difference between mobile photography and DSLR photography and enhance their skills about photography
Fermentation and Alcohol Technology	Nil	08/08/2019	90	Students can get jobs in beverage instustry and sugar industry and pharmaceutic al companies	Professional Skill
Certificate course in Yoga	Nil	08/08/2019	90	Student can work as Yoga / fitness	It will enhance the cognitive skills

			trainer	
Certificate course in Modi Script	Nil	08/08/2019	90	Students can work as translator for historical documents	Soft Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Hindi, History, Economics, Political Science, Marathi, Geography	18/06/2019
BCom	Accountancy	18/06/2019
BSc	Botany, Physics, Microbiology, Chemistry, Mathematics, Statistics, Zoology	18/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	178	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Travels tourism	10/09/2019	107
Certificate Course in Soft Skill development	10/09/2019	92
Certificate Course in Biodiversity management	10/09/2019	65

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	4
BA	Environmental Studies	89
BCom	Environmental Studies	84

BSc	Environmental Studies	57

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback Report 2019-20 Internal Quality Assurance Cell makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers and alumni. This is done by the Feedback Committee. They collect and analyze the feedback received and make suggestions to appropriate bodies so as to initiate the action for improvement. This feedback is collected and trends generated through statistical analysis. Based on the opinions of the stakeholders, further action is taken by the administration. Methodology: Feedback on curriculum is collected from the students by uploading the Feedback Forms at the institutional website. It is collected online and brought to the IQAC for its analysis. The Statistical data is handed over to the Feedback committee. Further suggestions are incorporated by departments, College Development Committee and the governing body. Alumni Feedback is collected during alumni meetings as well as online. The filled in forms are sent to the respective committees and departments for further action. Feedback is collected from teachers as well by uploading the feedback forms on the website. Subsequent action is similar to the other forms. The teachers or peers also give their feedback which is available at the server and the received data gets forwarded to the concerned authorities for further action. The feedback committee collects inputs and suggestions from the stakeholders and further action to be taken is discussed with departments and authorities. The decisions taken by the authorities are forwarded for action to be initiated. Analysis: The data get compiled and analyzed by the members associated with the committee. It then goes for deliberation to the IQAC. Annual Feedback Action Taken Report given after analysis of stakeholders feedback. Meetings are held at the department level, college council and Governing Body to discuss the suggestions and trends and feasibility of implementing the suggestions in the feedback. Some of the demands and recommendations from our students are as follows. • There should be more number of books on the competitive examinations in the college library. • The science laboratories need to be updated with advanced technological equipment. • The college campus must be embellished. • The campus must have facilities for physically challenged students. Action Taken The report of Feedback Analysis for the year 2019-20 has been presented to the IQAC for further action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BSc	Botany, Physics, Chemistry, Zoology, Mathematics, Statistics, Microbiology	360	220	220
BCom	Accountancy	480	295	295
BA	English, Hindi, History, Economics, Political Science	480	402	402
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	917	0	32	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	32	24	2	0	12
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

"Mentor Mentee" scheme is for continuous academic monitoring of students for technical as well as soft skill enhancement which results in improved employability. Objectives of mentoring system adopted by College 1. Bridging the gap between the teachers and students. 2. Advice and support for improvement in academic performance. 3. Creation of a better environment in college, where students can approach teachers for both educational and personal guidance. 4. Awareness and support to students for Competitive examinations. 5. Motivation for higher studies and entrepreneurship. The new process has been established as 'Mentoring System'. Each faculty will be the mentor of a group of 30 students. A separate Mentor Mentee form is made to get detailed information about mentee. The Students are allowed to approach the mentor for both academic personal problems. Personalized professional /career advice is given to the mentee. Ten mentor teachers have been appointed for Arts faculty to all classes to motivate and encourage students for their overall development. 1. Academic assistance was given to all the students. Study books were made available through departmental library. 2. Students were motivated to take admission to career oriented certificate courses like Pragmatic English, Travel and Tourism, Basic English Grammar and Modi Lipi. Students were given financial help to seek admission to these courses. Eight mentor teachers have been appointed for Commerce faculty to all classes to motivate and encourage students for their overall development. 1. Academic assistance is given by way of home assignment, Unit test, and revision. Remedial coaching is provided by department for slow learners. Students are encouraged to participate in commerce day where they learn concept of Marketing, Financial Management,

Event Management etc. 2. Students are motivated to take admission for certificate courses like Tally, certificate course in soft skill development, Pragmatic English, Basic English Grammar, and MSCIT. Fourteen mentor teachers have been appointed for Science faculty to all classes to motivate and encourage students for their overall development. 1. For academic assistance practical batches were adjusted as per the bus timing. Notices and notes were circulated through WhatsApp groups. Academic assistance is also given through assignments, tests and surprise tests. 2. Analysis of results of students was done and special guidance was given for better performance. Field and industrial visits are organized for practical based knowledge. Seminars, quiz competitions were conducted to improve their current knowledge. 3. Students were motivated to participate in Certificate course like Biodiversity Management, Soil testing and Soil Conservation, Mushroom Cultivation, Basic Photography, Fermentation and Alcohol Technology, Basic English Grammar, MSCIT and Pragmatic English 3. Students were motivated to write research articles and presentation in conferences seminars and Avishkaar competition organized by Shivaji University. It is seen by the mentor that mentee is regular in class and his/her attendance is more than 75. The mentor has experience and seniority in the organization, and personally advises, counsels, coaches and promotes the career development of the mentee. Mentoring is an intervention that has proven highly effective and is an excellent vehicle for general career development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
917	32	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	23	17	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	388	SEMESTER	03/05/2020	09/02/2021
BCom	778	SEMESTER	03/05/2020	14/01/2021
BSc	286	SEMESTER	03/05/2020	05/02/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There are two levels of continues Internal Evaluation being observed in this institute. A) At degree level University has formulated a 40:10 pattern for final year students. Where 10 marks are allotted to continues Internal Evaluation System. University has prefixed classroom seminars for Sem. V and Group Projects for Sem. VI. B) The concerned teachers conduct sessions for continues internal evaluation by giving advance notice to students. C) The

academic calendar mentions the proposed time frame of this evaluation well in advance. The calendar is displayed on college website. D) For classroom seminars, students are called to deliver a Seminar and is assess and evaluated by the concerned teacher. E) Teacher prepares the result and submit it to the examination committee. The same procedure is followed for Group Projects (Sem.VI). F) The University has introduced internal evaluation system at part I only. This 50 marks' examination is conducted, assessed and reevaluated (if demanded so) at the college level. We proudly say that we follow zero tolerance about the use of unfair means in the internal examinations. We not only evaluate our students but attempt to correct them, advise them regarding their examination performances at the time of personal interaction sessions with the help of answer keys prepared by respected teachers. The exam committee conducts Basic knowledge test for first year students to identify slow learners. For conducting department wise unit tests and assignments separate notebook is also prepared by committee. Oral tests, mock tests, open book tests, surprise tests, online tests were conducted regularly and results were discussed with students to enhance their performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution has prepared and follows academic calendar every year. Academic calendar of college also comprises examination activities to be conducted throughout the year. The institution is an affiliated college. Academic calendar consist internal as well as university schedule of exams in which schedule of unit test of every class, assignments, oral exam, seminar, projects, practical exam of science students etc. are mentioned. In the month of august department of commerce conducted Basic Knowledge Test (BKT) for B.Com. first year students. All departments and faculties of college conducted unit test and home assignments as per schedule mentioned in academic calendar and students are well informed about the evaluation by notices and verbally by faculty members also. College follows the examination schedule of affiliated university. Semester examinations are conducted at the end of each semester. College informs students about examination schedule such as filling examination form, examinations dates and other notices and circulars to students through notice board and verbally by the faculty members in the classroom. The examination forms of arts, commerce and science streams generated submitting to university in the months of September and February for semester exams after paying fees by students to university. Exam of last year students of B.A., B.Com., and B.Sc. class is conducted as per 40:10 pattern in which written exam is conducted for 40 marks and oral, projects and seminar are conducted for 10 marks for both semesters. If there is any change in the proposed examination schedule of university or internal evaluation schedule same also inform students through notice board. University declares examination results through website. University appoints faculties as examiners and they assess answer sheets at district level CAP. Any difficulty or grievances of students related to exams are solved carefully by faculties and institution. Administrative staff of the college has also playing important role in conducting exam, they upload examination forms and marks of internal exam at university website etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://assmmedha.edu.in/igacoutcome.jsp

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

			appeared in the final year examination	in final year examination	
286	BSc	Botany, Physics, Mic robiology, Chemistry, Mathematics, Statistics, Zoology	77	77	100
778	BCom	Accountancy	71	71	100
388	BA	English, Hindi, History, Economics, Political Science	81	81	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://assmmedha.edu.in/student-satisfactory-survey.jsp#

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
WORKSHOP ON IPR	IQAC- STAFF ACADEMY	17/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	JAYAWANT INCUBATION CENTRE	SELF	Tasar Sericulture	To promote entrepeuners hip by	15/08/2019

			rearing tasar silkworm received from Department of Zoology, Shivaji University, Kolhapur

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	LIBRARY SCIENCE	1	0
International	HINDI	3	6
International	ECONOMICS	1	0
International	ENGLISH	2	0
International	ZOOLOGY	2	0.9
International	HISTORY	1	0
International	GEOGRAPHY	1	6

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
GEOGRAPHY	1
COMMERCE	1
ENGLISH	5
ECONOMICS	5
HINDI	2
POLITICAL SCIENCE	1
LIBRARY SCINECE	6

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of

Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
nil	nil	nil	2019	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	nil	nil	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	27	5	12
Presented papers	14	4	0	0
Resource persons	1	3	1	9
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INAUGURATION OF RED RIBBON CLUB	NSS CIVIL HOSPITAL, MEDHA	6	15
ROAD SAFETY CAMPAIGN	NSS MEDHA POLICE STATION	8	45
VIDHI SAKSHARATA MELAVA	NSS VIDI SEVA SAMITY, MEDHA	6	50
HAEMOGLOBIN CHECK UP CAMP	NSS CIVIL HOSPITAL, MEDHA	0	60
SPECIAL CAMP AT FLOOD AFFECTED AREA	NSS NSS, SHIVAJI UNIVERSITY, KOLHAPUR	3	45
STUDENT COUNCIL ELECTION	NSS SHIVAJI UNIVERSITY, KOLHAPUR	20	45
SWACCH WARI - HARIT WARI	NSS GOVT OF MAHARASHTRA	0	11
TREE PLANTATION	NSS	6	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS SPECIAL CAMP	CERTIFICATE OF APPRECIATION	GRAM PANCHAYAT, KUSUMBI	50
CCT PREPARATION ACTIVITY	CERTIFICATE OF APPRECIATION	PANI FOUNDATION	150
WATER PRESERVATION ACTIVITY	RECOGNITION FOR ACTIVE CONTRIBUTION	GRAM PANCHAYAT, CHILEWADI	150
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
HEALTH AWARENESS CAMPAIGN	NSS CIVIL HOSPITAL, MEDHA	HEMOGLOBIN CHECK-UP CAMP	6	60
NIRBHAYA PATHAK	NSS NIRBHAYA PATHAK, WAI	AWARENESS RALLEY	1	55
ROAD SAFETY CAMPAIGN	NSS POLICE STATION MEDHA	POLICE UNNAT DIN	6	45
WOMEN SAFETY PROGRAMME	NSS, NIRBHAYA PATHAK, WAI	A SPECIAL LECTURE ON WOMEN SAFETY	6	45
SAMAJIK JANAJAGRUTI ABHIYAN	NSS, CIVIL HOSPITAL MEDHA	ESTABLISHMENT OF RED RIBBON CLUB	6	15
AIDS AWARENESS	NSS, CIVIL HOSPITAL, MEDHA	LECTURE ON AIDS AWARENES	6	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
SCIENCE FESTIVAL: STUDENT EXCHANGE	15	SELF FUNDED	1
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NIL	NIL	NIL	Nill	Nill	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CONSUMER GUIDANCE SOCIET OF INDIA	01/01/2020	ONE DAY WORKSHOP ON CONSUMER GUIDANCE FINANCIAL LITERACY	160
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	84630

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Nill
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	18.11	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5267	355109	1600	115605	6867	470714

Reference Books	4145	242078	130	40843	4275	282921
e-Books	192	0	25	0	217	0
Journals	25	22706	0	0	25	22706
e-Journals	0	0	0	0	0	0
Digital Database	1	5900	0	0	1	5900
CD & Video	20	0	0	0	20	0
Library Automation	1	0	0	0	1	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	22	1	1	0	1	1	13	100	0
Added	0	0	1	0	0	0	0	0	0
Total	22	1	2	0	1	1	13	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
100000	43704	0.2	7470

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance and Procedure and policies There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sport complex, computers, classrooms etc. We take care that Maintenance like repair of furniture, electrical work and equipment is get to be done from respective agencies at proper rate. Maintenance and utilization of Laboratories: Equipments of science laboratories are cleaned twice in year. Mechanical parts are oiled to make them operate smoothly. Minute repairing work is done by teachers and lab assistance of the related laboratories. For major repairing work related company technicians are called upon. We purchase necessary equipments as per the need. Power battery backup is provided to the computer labs so that they can be used optimally. Up gradation of electric wiring through panel boards with suitable cables substantially contributed to the smooth and safe supply of power. Constant supply of water is made available with the help of electrical motors. Maintenance and utilization of Library: The advisory committee makes suggestions regarding the extension of infrastructure of the library. It also takes decision about the Library fees, book collection late fees, deposits, selling of old news papers, disposal of unwanted books etc. Fire safety unit is installed as the precautionary major. Librarians seek recommendations from the Departments to purchase necessary books. Institute provides free internet facility to students and staff. 100 mbps OFC Broadband internet connection is provided. Maintenance and utilization of Sport Complex: We have multi Gymnasium Hall and play ground which are maintained well and used optimally. Gymnasium Hall is utilized for playing indoor games such as table tennis, boxing, chess and carom etc. We have one khokho grounds, one Jumping pits and one kabaddi and Volleyball grounds so that boys and girls can be played. Play ground is maintained properly. Grown grass is rooted up at the end of rainy season soft soil is spread on it to maintain the level and smoothness. The soil is pressed and set properly with road roller. Small stones and pebbles are picked up. Maintenance and utilization of computers: Maintenance of computer systems are done regularly as per requirement and major work is done during vacation. Hardware and Network Invited Administrator is appointed for maintenance of computers. He look for the maintenance job such as updating of operating system, Antivirus, Software, hardware and technical problems etc. In case of physical damage we call expert from related agencies. Power backup is provided to the computer systems to use them optimally Internet is provided to computer systems. LAN and internet connectivity always tested. Maintenance and utilization of Classrooms: Broken desks are repaired or damaged desks are replaced by new ones. Electric fans are provided in the classrooms for ventilation of air. Classrooms are allotted to peons to be cleaned. Each peon cleans his allotted classroom thrice in a week. Coloring is done as and when is required.

https://assmmedha.edu.in/pdf/Maintance%20and%20procedure%20and%20policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	4	3100
Financial Support from Other Sources			

a) National	Rajarshi Chhtrapati Shahu Maharaj Shikshan Shulkh Shishyvrytti Scheme Govt. of India Post-Matric Scholarship, Post-Matric Scholarship for person with disability, Post-MatricTuition fee and Exam Fee (Freeship) Post-Matric Scholarship Scheme (Govt. of	326	419266
b)International	000	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate course in Yoga	08/08/2019	72	Institution
Remedial Coaching	28/08/2019	31	Institution
Basic English Grammar	01/08/2019	10	Institution
Pragmatic English course	01/08/2019	15	Institution
Personal counseling and mentoring	15/07/2019	917	Institution
Career counseling	01/08/2019	92	Institution
Competitive Examination Cell	01/08/2019	44	Institution
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	competitive examinations and career guidance Cell	44	0	4	4
2020	Career	0	432	0	310

Counseling and Placement					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Sakshi Auto ltd ICICI Bank Sales Academy Ureka Forbs ltd Delwal Flow Control ltd Kooper Corporation ltd Swatantra Microfin Pvt ltd Velocity Info Vision JPRO Drive Koyna Sah. Dudh Utpadak Prakriya Sangh Relience Nippon life insurance Godrej and boyas	432	310	Bajaj Finanace Yash Car Services Ankita Catering Servises R.M. Enterprises Alturiest Technologies ild HDB finance Services Coronet HR Servises ltd MS Infra Tra nsmissions pvt Indrayani Sales pvt ltd Digital India pvt ltd 3i Infotech BPO ltd Gypelite	38	12
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	3	B.Sc.	Microbiology	D. Y. Patil College Pimpri, Pune, K. B.	M.Sc.

2020	2	B.Sc.	Chemistry	P. College Washi, Y. C. I. S. Satara	
2020	2	B.Sc.	Chemistry	Y.C.I.S. satara, Wilingdan College Sangali,	M.Sc.
2020	2	B.Sc.	Zoology	Shivaji University Kolhapur	M.Sc.
2020	4	B.A.	English	L.B.S. College Satara. Law College Washi, C. Shivaji College,	M.A., LLB
2020	2	B.A.	History	Shivaji University Kolhapur	M.A.
2020	2	B.Com.	Commerce	Shivaji University Kolhapur, D. G. College Satara	M.Com.
2020	1	B.A.	Economics	Shivaji Univeristy Kolhapur	M.A.
2020	5	B.A.	Hindi	L.B.S. College Satara.	M.A.
2020	1	B.A.	Political Science	L.B.S. College Satara.	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	4

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Drama writing workshop	Institute	13
Traditional day celebration	Institute	55
Acting workshop	Institute	90
Kabaddi (Girls) Tournament	Institute	133

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	silver medal	National	1	Nill	912	Swami Kedar Mohan
2020	silver medal	National	1	Nill	103	Bhise Shubham Dinkar

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Yes, The College has a Student Council for the year 2012-2015 but, the student council machinery has been put on hold by Govt. of Maharashtra for last three years The Student Council is an active and constructive body in the College managed democratically by the students themselves. They organize a spectrum of activities as follows • Fresher's Welcome, Participation in seminars, etc. • Actively participation in all community services, health camps and cultural activities organized by NSS and cultural department of the Institute. • Create a link between administration and students. • The members of the student council represent themselves in all statutory bodies functioning in the Institute.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the institute has registered active alumni association. The commencement of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hand in hand to help each other for achieving the goal. The idea took shape and formation of Alumni Association turned into reality. Alumni Association of this college has always been with this college like the hanging stilts of a Bunyan tree, giving all-around support and development. Alumni association has been engaged in development of College and play important role in deciding the policies for college. The registration has taken a step ahead in strengthening the relationship between the college and alumni. It enhancing employability and entrepreneurial skills amongst youth by collaborating with the college for various events so as to bridge the gap between academia and stake holders. The alumni meet as well as activities organized every year in the institute. During these meetings progress, and plans are discussed, and feedback is taken, which is taken into consideration while preparing the plans. The alumni offer the assistance in the form of educational aids like laboratory equipment's, books, cupboards, construction etc. and, sometimes in cash. Some of the Pass out students of college are alumni of the college who have contributed significantly to the development of the college. We are confident that our alumni can contribute to all these endeavors through their active involvement.

5.4.2 – No. of enrolled Alumni:
33

5.4.3 – Alumni contribution during the year (in Rupees) :
75000

5.4.4 – Meetings/activities organized by Alumni Association :
Meetings – 2 Activity - 1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice of Decentralization and participative management :The college is committed to and promotes a culture of decentralization and participative management. The principal ,IQAC coordinator, Registrar and HoDs are responsible for academic and administrative leadership of college. The college has always in favor of participation of faculty , administrative and non teaching staff and representative from students, alumni and local society. All of them are encouraged to contribute in terms of their ideas, suggestions and recommendations towards identifying and setting organizational goals, problem solving and other decisions that promotes a good work culture. Following practices adopted for decentralization and participative management. 1.Appointments of senior faculty: In order to decentralize college and administrative work and involvement of senior faculty in college decision making process the head of the institution of the college appointed senior faculty to look after the Arts and commerce faculty. Principal of college takes review of each working day. The periodical need based analysis is carried out with the help of the IQAC committee and senior faculty. 2.Head of the departments: The principal appointed Head of departments for effective functioning of college. HoDs look after the duties of respective faculty and departmental activities. Every head prepares his calendar of departmental activities which include Teaching schedule, activities to be conducted in the college for students and for the other stakeholder in the college and outside it. They also plan some collaborative activities in collaboration with other departments. They are responsible for submitting the reports of each activity to the IQAC. They are also supposed to maintain the record at the department. 3.Participation of stakeholders in institutional activities: The college promotes participation of all stakeholders such as students, faculty administrative staff, support staff, parents ,alumni, employers, well wishers, etc .for the effective functioning of the college. Our alumni particularly participate in the activities of N.S.S. Their role is dual—to guide their juniors and share their experience in the society with our teachers as well as the stakeholder for whom the activity is organized. They also participate in N.S.S. Special camps. This widens experience of our students. We organize Parent—Teacher Meets to interact with parents. The feedback from parents is taken for improvement at the institutional level. 4.Statutory and Non statutory college committee : All the activities of the college are factually divided among statutory and non-statutory committees. Statutory committees are the committees stipulated by the University such as Standing Committee, Committee for Protection against Sexual Harassment, Admission Committee, Student Council, College Development Committee. All these committees work according to the guidelines provided by the government and the university. There are local level committees which address issues left out from the statutory committees. All the committees finally report to the IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our faculty is involved in framing of syllabus of Shivaji university Kolhapur.Dr. Dnyandeo Kale was a member of Syllabus Committee for Language and Linguistics (Paper XI/ XVI) at Shivaji University, Kolhapur. Dr. Dhonde S. V. has worked as a member in the syllabus drafting committee of B.O.S.(Sub Committee) Shivaji University kolhapur. Our 10 faculty attended workshop on revised syllabus.
Teaching and Learning	Appointment of qualified faculty. Provision of remedial coaching. Up gradation of library facilities. To use different teaching aid and methods for effective teaching and learning. Institution has two class rooms equipped with LCD projector and other ICT tools. Different teaching methodologies adopted by faculty, such as group discussion, and participative teaching method. Various activities had organised under lead college scheme, such as expert guidance, faculty exchange programme.
Examination and Evaluation	• This college is very serious regarding the conduct of examinations, Internal and External. • College follows University Examination Schedule and rule strictly • Tutorial,oral exams, Unit Tests and Home Assignments are our routine practice • University conducts Central Assessment Programme which is followed by the internal CAP for Part I students • The Semester pattern (CBCS) is observed for continuous assessment • Utmost care is taken to make the examination process transparent. • A separate internal squads are appointed to supervise the examinees • Students can opt for revaluation by getting a photocopy of their answer book from the University • Our examination center strictly avoids any sort of exam malpractices.
Research and Development	There is separate research committee to look after and implement strategies. Teachers are encouraged to undertake major and minor research projects.

	Teacher and students are encouraged to attend workshop and conferences. Financial support is given to them for their participation in such ventures .Teacher are encouraged to pursue M.Phill and Ph.D. in their respective subjects. College offers internet facility in lab and departments.
Library, ICT and Physical Infrastructure / Instrumentation	Library is fully automated with Koha software. Library provides online access of books and journals via OPAC, INFEED (from shivaji university) and INFLIBNET Nlist. Total 6867 Text book, 4275 reference books 217 e books are available in central Library. Separate reading room provided with books and newspapers. Separate departmental libraries are available to provide easy access to students. Regular Library committee meetings are conducted. Referographiy service facility provided by library. 11 Daily newspaper in different languages and reading stand for staff and students. Extra borrowers card for meritorious students. Internet connectivity to all departments. Separate Computer lab with high speed internet connection is available for staff students. Two classrooms are equipped with LCD projectors. LED TV is available for screening the films documentaries.
Human Resource Management	Principal is optimally empowered in the process of academic and administrative decision making business. The Heads of the departments are taken into consideration in the decision making. The academic and administrative committees are formed considering the expertise and skills of the faculty. Professional Development programme workshops organized for faculty and nonteaching staff. Motivation and support for faculty improvement through refresher course, Orientation course etc.API mechanism for each faculty as per the norms of UGC and university. Faculty and staff are always encouraged to participate in self development programmes. Financial support to faculty to attend seminar and conferences. Staff academy regularly organize expert lectures and workshops for teaching staff. Yearly Minimum 3 programs are organized for non teaching staff
Industry Interaction / Collaboration	Our college is rural based where

	industrial units are very less in numbers, but some department's tries to interact with some firms and organizations. On 15th July 2019 Placement cell in collaboration with District skill development, employment and Entrepreneurship guidance center organized district level Employment and Entrepreneurship fair at our college. Total 18 companies and 16 entrepreneurs along with 7 government corporations were present for the fair. Total 432 candidates were present for the fair and 310 out of them were primarily selected for job. On 1 January 2020 Department of Commerce signed functional MOU with Consumer Guidance society of India. On 12th March 2020 Department of commerce and Departments of economics organized a visit to satara district co-operative Bank, Medha Branch satara DCC for B.Com II Students. To give practical knowledge of banking it is necessary to visit bank. So Department of commerce and department of economics jointly planned the visit.
Admission of Students	Admission process as per the rules and regulation of Shivaji University Kolhapur and Government of Maharashtra. Guidance by the admission committee and faculty to students at the time of admission. College committee to assist students to fill up the online registration forms during admission process. Provision of admission fee in installment. College has constructed admission committee which is entrusted with the responsibility of monitoring the admission process for all classes of UG.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Institute has perspective plan of next 10 years and as per the priority annual plan has been implemented .Annual academic calendar and departmental profile is prepared and updated on college website.
Administration	College office has fully computerized and utilizes different software i.e. ASQUARE Tally, MS Office etc. All correspondence with University, state Government, UGC and RUSA made through web link and emails. Notice to staff is given through emails and whatsapp

	groups.
Finance and Accounts	All account matters completed through"ASQUARE" software. It is installed in April 2017. This software is used for admissions, issuing of fees receipt, bonafides, and transfer certificate, salary slips, filling of scholarship forms, university examination forms and updating mark sheets.
Student Admission and Support	Student admission data would feed on computer and university related data filled online through software provided by affiliating University. College has made available student support center with internet accession point through well equipped computer lab
Examination	Affiliating University provides online question paper through S.R.P.D.[secured remote paper delivery]before one hour of examination and all data ,reports regarding examination send through internet. All results declared online by University. Examination schedule, result dates, and all syllabus available on University and college website. Online exams are taken during covid pandemic.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Dr. Uday S. Pawar	Zoo and Biotech, National Conference	NIL	500
2020	Smt. Dhanashree V. Deshmukh	Zoo and Biotech, National Conference	NIL	500
2019	Dr. Uday S. Pawar	Botany Workshop	NIL	150
2019	Dr. Pramod Raghunath Ghatage	Akhil Bhartiy Marathi Arthashastra Parishadha, Adhiveshan 43	NIL	1350
2019	Dr. Sanajy Vitthal Dhonde	Akhil Bhartiy Marathi Arthashastra	NIL	1350

Year		Parishadha, Adhiveshan 43			
2019	Dr. Sanajy Vitthal Dhonde	Research Methodology for commerce Economics and Management	NIL		500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Use of SWAYAM platform for staff Development	NIL	19/08/2019	19/08/2019	42	8
2019	One day Workshop on e-content development	NIL	26/12/2019	26/12/2019	34	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
R.C. - Physical Education	1	12/03/2020	25/03/2020	14
R.C. – INTU Hyderabad	1	02/12/2019	14/12/2020	13
R.C.- P.S. M.L. at Bhai pachgani	1	31/07/2019	10/08/2019	11
Orientation Programme	1	09/01/2020	29/01/2020	21
R.C.in Research Methodology and Basic Econometrics	1	19/02/2020	03/03/2020	14
F.D.P. on	4	02/01/2020	07/01/2020	6

Cyber security				
R.C. - Anthropology (Inter- disciplinary)	1	13/09/2019	28/09/2019	16
F.D.P.- Inter disciplinary Research Methodology Workshop on BFSI Sector	2	29/02/2020	09/03/2020	10
F.D.P -" SAHITYA, MEDIA, MANOVIGYAN AUR VANIJYA KE VIVIDH AAYAM"	1	29/05/2020	03/06/2020	6
R.C- INDIAN LANGUAGES	1	25/02/2020	09/03/2020	13

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	9	11	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Institution looks after general provident Fund, Gratuity and defined contributory pension scheme for the benefit of staff. The mother institute "Jaywant Pathsanstha Humgaon" provides loans and other financial urgency through Jaywant Pathasantha. Recommended health compensation proposal to government. All kinds of leaves, orientation, Refresher and other courses leave granted. .Organization of medical check up camp.	Institution looks after general provident Fund , Gratuity and defined contributory pension scheme for the benefit of staff. The mother institute Jaywant Pathsanstha Humgaon provides various loan and other financial urgency through Jaywant Pathasantha. Recommended health compensation proposal to Government. All kinds of leaves granted. Organization of medical check up camp.	Management of scholarship and freeships. Book bank scheme on 1/4 price. Payment of admission fee in instalment. TA DA to students representing the college in various competition. Financial assistance provided through S.A. fund. Student support centre, Emergency medical facility, online fee payment, Nirbhaya programmes for girl students implemented in the institution. Encouragement given to the students for extension activities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Mechanisms for external audit: The Internal Audits were carried out and completed as follows: 1. For the year 2019-20: The college appointed Internal

audit and AAA committee. The minor objections found during the internal audits are informed to the Head Clerk Principal and complied with immediately. Objections for which compliance is not immediate are complied with within a fortnight and non-conformation reports closed through this compliance. Mechanisms for external audit: Institution conducts Audit by the competent chartered accountant firm "Godbole Co" appointed by parent institute. External Audit also done checked by joint director and senior auditor of higher education, Kolhapur. All cleared final audited statements are maintained by the College Office and presented whenever required. Till date, no serious objections have been raised by the auditors and all compliances wherever necessary have been fulfilled.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jaywant Prathisthan Humgaon (Parent Institute- Management)	241372	Salary to temporary staff

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6.4.3 – Total corpus fund generated

241372

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Peers	Yes	AAA college committee
Administrative	Yes	External Peers	Yes	AAA college committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Arts faculty Parent – Teacher meeting Date- 26/08/2019 Science faculty Parent – Teacher meet Date- 15/01/2020 Commerce faculty Parent – Teacher meet Date- 25 January, 2020

6.5.3 – Development programmes for support staff (at least three)

Workshop on Basic Computer Skills Date 20.08.2019 Professional ethics and Interpersonal Skills Date - 30-11-2019 Workshop on efficient use of office software Date - 08-01-2020

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. IQAC has prepared perspective development plan for the college. 2. Strengthening of IQAC through regular meetings, proper plan of action and review of action taken. 3. College have strengthen infrastructure by adding 2 new classrooms a seminar hall (2018-19) 4. MoU and linkages with eminent institutes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Empolyment and Entrepreneurship Fair	26/06/2019	15/07/2019	15/07/2019	310
2019	Initiation of New Certificate courses	26/06/2019	08/08/2019	08/11/2019	178
2019	Workshop on improving potential of exam related activities for Faculty Staff	26/06/2019	18/09/2019	18/09/2019	34
2019	Participation in NIRF	03/10/2019	29/11/2019	29/11/2019	15
2020	Academic Administrative Audit (AAA- by Internal peers)	27/11/2019	03/03/2020	06/03/2020	40
2020	Academic Administrative Audit (AAA- by External peers)	27/11/2019	18/03/2020	18/03/2020	40
2020	Workshop on IPR	27/11/2019	17/02/2020	17/02/2020	142

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Safe Environment for Girl	02/12/2019	02/12/2019	58	32
Lecture on women safety	24/09/2019	24/09/2019	63	0

Hemoglobin check up Camp	12/10/2019	12/10/2019	40	20
Legal literacy Programme	13/12/2019	13/12/2019	30	20
Participation in Nirbhaya Rally at Wai	13/08/2019	13/08/2019	55	0
Celebration of birth anniversary of Savitribai Phule	03/01/2020	03/01/2020	72	34
Self Defense Training	13/01/2020	15/01/2020	52	0
Celebrating International women's day	08/03/2020	08/03/2020	40	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• The NSS volunteers cleaned the Kusumbi Grampanchayt and specially the area of public water supply units. Also cleaned the School and Anganwadi area at Kusumbi. • 11 NSS volunteers participated in Harit vaari programme arranged by state govt. and Shivaji University. • 45 volunteers cleaned the flood affected area at Nrusinhawadi, Dist Sangali. • Old newspapers are sold to the agency for recycle purpose. • Dustbins for waste collection are placed at various places. • E waste Management: Outdated computers, toners, electronic equipment, pen drives, batteries and other items are sold as scrap material to licensed dealers in order to ensure their safe recycling. • Disposal of e waste involves risk so it is handed over to an external agency for its proper recycling. • Most of Students and some faculties use public transport as well as they prefer walking • Tree Plantation on special days. • Sanitation activities by NSS • Decorative plants are maintained in the college which are utilized at the time of various functions arranged by the college. • Various lectures on environment Awareness are arranged. • Provision of safe drinking water. • Reuse of printing papers for rough work. • Encourage the Faculty to share the vehicle • Use of Social media to deliver notices and less paper is used in the college.. • Faculty, staff and students are notified to switch off the lights and fans immediately after use. • Classrooms are made with sufficient ventilation and light This shows the institution commitment towards energym conservation.. • No use of A C in the institute

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	1
Rest Rooms	No	0
Scribes for examination	Yes	3

Special skill development for differently abled students	No	0
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	21/08/2 019	1	Exhibit ion of wild vege tables	awareness about local and healthy v egetables	33
2020	Nill	1	30/01/2 020	7	Constru cted an E mbankment of 700 sacks on rivulet near Mhasoba Temple	water c onservati on	50
2020	Nill	1	30/01/2 020	7	Constru cted an E mbankment of 200 sacks on rivulet near Crem atorium	water c onservati on	50
2020	Nill	1	02/02/2 020	2	Constru cting soak pits at Kusumbi village	water c onservati on	50
2020	Nill	1	05/02/2 020	1	Gramswa chata at Kusumbi	Cleanli ness	50
2020	1	Nill	02/01/2 020	1	Road Safety campaign	Awareness about road safety	77
2020	Nill	1	25/01/2	1	Voter		102

| 020 | | awareness rally | Awareness about voting |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Students, Teaching and Non teaching staff, Governing body	08/08/2019	A Students' Code of Conduct was prepared by IQAC. It is printed in prospectus. It was distributed to every student at the time of admission. Along with this the detailed code of conduct for every stake holder students, teachers, the Principal, governing body and non-teaching staff is published by institute. It is also displayed on the college website. Also information of all statutory committees is given in this handbook. These statutory committees are displayed along with the contact numbers of the members in the college premises. Code of conduct for all stakeholder is displayed on notice boards also.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	62
Swacha Bharat Abhiyan at Bibhavi	02/10/2019	02/10/2019	50
One day workshop Human Values organized in collaboration with Bahaee Academy Panchgani	13/01/2020	13/01/2020	92

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Green Audit • Plastic free Campus • Rain Water Harvesting • Wet and dry garbage management-Dustbins • No Vehicle Day • Use of organic manures and fertilizers in the college garden • More than 75 percent students use public transport services • Classrooms are made with sufficient cross ventilation and light so that the use of electricity is minimized • Reuse of printing papers

for rough work Faculty staff and students are notified to switch off the lights and fans immediately after use

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICS 1 Title of the Practice: Cycle Rally for Martyrs Memory 1. Goals • To strengthen the feeling of nationalism among the students. • To create the sense of patriotism among the students. • This Cycle Rally for the Martyrs memory, tries to make the students aware about their Scarifies. • To enhance the feeling of respect among the students about the Martyrs. • To create awareness about physical fitness among students. • To give environment protection message to society. 2. The Context. India is having a great cultural social and historical heritage. Many have fought to preserve the sovereignty of India since ages. 1947, the year of liberation, has given us freedom after a long struggle of more than hundreds of years. Many freedom fighters have devoted their lives availing this freedom. Today it is our responsibility to define this freedom. The soldiers, especially working on the fronts, border, work day and night to protect the border and the freedom. We know that not only borders but inner cities in India and the Parliament itself undergoes some terrorist attacks. The National- International Problems like Naxalism, Terrorism, Border problem, and Border clashes give birth to open firings, blasts, human-bombs, open blood-shed etc., in which our defense personnel get deceased. Taking into consideration our college is undertaking The Cycle Rally for the Martyrs Memory. 3. The Practice. The practice is being run in our college as a special activity on every Death Anniversary of Constable Tukaram Omble of Kedambe village in Jawali Tehsil who sacrificed his life fighting terrorists on 26th November2011 in Mumbai. Department of Sports as well as National Service Scheme (NSS) take initiative to run this practice. The college visits the concerned Grampanchayat and the family members of Martyr. This Cycle Rally starts from the college completes 40 k. m. Distance. The Principal, college staff and students participates in Cycle Rally with full pride and enthusiasm. The students and volunteers salute to Martyrs followed by the slogan, flag hoisting, national anthem, patriotic songs etc. 4. Evidence of Success. The activity helped to achieve the designed goals like to enhance love, awareness and respect among the students regarding the Martyr, police department, soldiers and their family and to strengthen the feeling of nationalism and patriotism among the students. The activity had a great response and wide applauds in the society. The number of participants is increasing per year. The practice has created good relationship with the Martyrs village and their family. 5. Problems Encountered and Resources Required Problems Encountered Traffic problem. Lack of sufficient cycle's availability. Resources required implementing the practice Cycles First Aid Kit Traffic Policeman. BEST PRACTICE 2 1. Title of the Practice: Commerce Day 2. Objectives- ? To develop Event Management skills among students. ? To develop Confidence and Stage daring among students. ? To develop Soft skills among Students ? To expose students to different ways of thinking 3. The Context- Amdar Shashikant Shinde Mahavidyalay, Medha is situated in rural hilly area of Jawali. Commerce students of the college are facing various difficulties like lack of confidence, lack of stage daring, presentation skills, Communication skills lack of Leadership qualities etc. Considering these difficulties department planned to enhance soft skills among commerce students by organizing various activities. Together with regular classroom activities like seminars, group discussions, tests, quiz department planned a innovative activity – "Commerce Day" 4. The Practice On 16th February, 2019 Commerce Day was organized. Mr. Laxmikant Velekar (Assistant Professor, Mudhoji College Phaltan) was the recourse person for the program. Prin. Dr. M.B. Waghmode was the chairperson for this program. Prof. Desai A.A. introduced the theme of Commerce

Day and Nalavade S.V. expressed vote of thanks. Commerce Day is a bunch of various activities. Following activities were conducted on this occasion - i) Guest Lecture- Mr. Laxmikant Velekar delivered an expert speech on "Entrepreneurship Awareness". He briefly introduced the evolution of concept Entrepreneurship types of Entrepreneur. He explained the need of entrepreneurship for Nations development. He elaborated the qualities of successful entrepreneur. He described the need importance of MSME in development of Indian economy. He also guided students about various government schemes for entrepreneurship development He highlighted changing functions of entrepreneur in modern era. ii) Concept of Commerce- Basic concepts of commerce explained by students. Total 09 students of B.com I, II III were participated in this activity. They effectively explained the concepts by use of Power Point Presentation. iii) Funny Games – Various funny games one minute shows were enjoyed by students. Group of six students of B.com II planned managed the activity. iv) Debate- Debate on "Is Indian economy slowing down?" v) Wall-paper Competition- Competition of Wall papers, made by students on various subjects related to commerce. vi) Role Play- on "Financial Frauds". The script of role play is written by students. The all the activities including direction, arrangement of stage organization of play were undertaken by B.com II students. vii) Quiz Competition- Quiz on Commerce related subjects recent issues. viii) Prize Distribution- At the end of the program, prizes were given to first 3 students for their best performance in Concept of Commerce, Debate wall paper Competition. The program was very well planned and organized by B.com II students. 5. Evidence of Success • Students learned the functions of an Entrepreneur. • It helped to develop business skills professional attitude among the students. • It made Students efficient to handle real business transitions. • Students learned the actual Marketing skills. • Students got practical knowledge of financial transaction its recording. • It built self-confidence among the students about self-employment. 6. Problems Encountered and Resources Required Problems Encountered- • Unwillingness of students to participate in activates like concept of commerce, role play, funny games, and debate due to lower confidence level. Recourses Required- • Financial Assistance • Auditorium • ICT tools – Laptop, Projector. • Material for funny games. 7. Notes (Optional) BEST PRACTICS 3 Title of the Practice: Wild Vegetables Exhibition 1. Goals • To strengthen inculcate the traditional knowledge of wild vegetables. • To create the awareness among the students. • To increase the use of this plant in diet. • To enhance the skill of identification of wild vegetables plants. • To bridging the traditional and scientific knowledge 2. The Context. . In Hindu culture Shravan month is celebrated as a holy month with many festivals. Usually non-vegetarian's food is prohibited as during this season digestive power is comparatively weak and it's also coincide with the availability of such medicinal importance wild vegetables, therefore they must be utilized. Importance of Wild vegetables Important part of biodiversity Part of food:- Human, Animal insects. Natural Vegetables Medicinal Properties Mythological background Ethno botanical background Most of the popular vegetables that we know of are recent introductions in our kitchens. Indians have been eating wild vegetables for thousands of years, but unfortunately, we lost the track somewhere at the dawn of modern times. Tribal and rural Indians still value these wild vegetables. An interesting fact is that some wild vegetables have a dedicated cult following in urban areas big cities where they are sold in special markets. In monsoon nature is offering us many leafy annuals which are part of our culture, traditions and festivals. This practice is to create an awareness about wild unconventional vegetables. Many of them are medicinally important and especially available during monsoon season 3. The Practice. This activity was organized by department of Botany. The activity run in our college as a special activity in month of August / September. The students form Botany, Zoology, and Microbiology departments were take part in this activity. Vegetables dishes

were made by students at home and exhibited in college with the information about vegetable recipe as well as its medicinal uses. Expert lecture was arranged for students to inculcate the knowledge and information about wild vegetables. Total 32 students were participated in this activity. 4. Evidence of Success. The activity helped to achieve the designed goals like to inculcate knowledge about the traditionally prepared wild vegetables and their recipes, students also aware the medicinal and nutritional values of the wild plants which is used in daily diet. With these information students can start their own business of cultivation of wild vegetables plants in field as well as production of raw material of these plants which is used for cooking purpose. The activity had a great response and wide applauds in the society. The number of participants is increasing per year. They also learn the preparation of traditional recipe of vegetables. On this occasion expert guest lecture was arranged for students. 5. Problems Encountered and Resources Required Problems Encountered:- • Wild vegetables plants are seasonal, mainly in monsoon season. • Fresh material available in Less quantity. • Identification of these plants are difficult for common people on field. • Less traditional knowledge of recipe of wild vegetables are available. Resources required implementing the practice:- • Traditional

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://assmmedha.edu.in/pdf/Best-Practices-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institute is to explore, enlighten and empower potential and intelligence hidden among hills for smooth functioning of society. Institution is committed to impart skill based value education to the rural students who are economically backward and help them to be self-employed and good citizens of secular nation. The institute has implemented outcome based education in a successful way .our classrooms are student centered classrooms. The institute aims at instilling a sense of self- discipline and accountability among students and developing respect for ethical and moral values. The institute expects students to respect nation as well as our martyrs. For fulfilling this expectation institute organizes cycle rally in the memory of martyr Tukaram Ombale every year on 26th November. To create awareness about entrepreneurship and to understand basic concepts of commerce institute organizes commerce day every year. Various projects are given to the students on currents issues. Lead college lectures and through various subjects associations lectures current issues, personality development, soft skills, yoga activites are arranged. Special efforts are taken to instill sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS which has taken really remarkable activities where values like righteous conduct, love, national values, and national integration are inculcated. Society problem are also addressed effectively through NSS activities. Participation of students in co-curricular and extra -curricular activities helps to enhance all round personality to strongly face the future.

Provide the weblink of the institution
https://assmmedha.edu.in/pdf/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

The Academic year 2019-20 was very challenging due to the flood calamity for whole Maharashtra and especially to Kolhapur, Sangali and Satara District and since March 2020 the world has been facing the problem of pandemic disease

COVID-19. Since March 2020 there was a total lockdown and so the plan for the next academic year was planned with proper consultation and guidance of management. IQAC/CDC meetings are decided to held with proper precautions and as per rules and regulations laid by State, District, Government and affiliated University. Other academic activities such as: NIRF/ AISHE/ AQAR are decided to complete in stipulated time. Continue with best practices is planned with proper activities is determined. It was also decided that - To send proposal to private companies for ICT upgradation through CSR funds To organize workshop on online teaching and evaluation for teaching staff To promote the quality improvement strategies in TLE, encourage faculty for online teaching To increase use of online teaching platforms like zoom, google classroom, Youtube and use of social media for TLE To organize Covid awareness campaign and participate in different campaigns being organized by government and non-government organizations To purchase oxygen concentrator machine to support needy people. To spread awareness about campaigns To equip the exam system (examination and assessment) in online mode. To encourage faculty to participate in online FDP and webinars. To prepare Academic calendar for the year 2020-21 To install paver blocks in the campus as suggested by students through their feedback forms. To conduct basic knowledge test for first year students To continue value added and certificate courses To purchase new water purifier To conduct faculty wise meetings of parent teacher association To update online feedback system To update college website To organize National level workshops/Conferences/ Seminars To organize Workshops for non-teaching staff To Encourage Faculty and Students for research activities To undertake various Extension Activities To enrich Library resources